

Short-Term Residential Rental (STRR) Application



567 El Camino Real, San Bruno CA 94066

An Short-Term Residential Rental (STRR) Permit Application must be submitted for any residential properties that provide transient occupancy of a dwelling unit or portion of a unit to a guest for a rental period of less than 30 consecutive days. Speak with a Planner prior to submittal. For questions, please contact the Community Development Department at (650) 616-7074 or email planning@sanbruno.ca.gov and a planner can assist you.

PROPERTY INFORMATION

Site Address:

Lot Size: Area of Existing House (Living Area+ Garage):

OWNER INFORMATION

Name: Company Name:

Address: Phone: Email:

Signature: Date: **Provide proof of ownership or ability to sign on behalf of ownership entity.**

APPLICANT INFORMATION

Name: Company Name:

Address: Phone: Email:

Signature: Date:

PROPERTY INFORMATION

What type of STRR will you operate?

- Hosted Unit (Host lives on-site, no usage limit) Non-Hosted unit (Host not on site, subject to 120-day limit)
- Accessory Dwelling Unit (ADU) legally built before September 25, 2020 (Host must occupy primary unit, subject to 120-day limit). ADUs built after this date cannot be rented for less than 30 days.

What type of property will this STRR operate from?

- Single-family home. Number of bedrooms ____ Is on-site parking available for guest? ___ Yes ___ No
- ADU. Size: _____ Number of bedrooms ____ Is the primary unit being rented out? ___ Yes ___ No
- Multi-family Property: Number of units rented ____ Is on-site parking available for guest? ___ Yes ___ No
If you are not the property owner, does your lease allow for short-term use? ___ Yes ___ No
- Apartment. Number of units rented ____ Is unit accessed via secure common area or hallway? ___ Yes ___ No
If you are not the property owner, does your lease allow for short-term use? ___ Yes ___ No

Which rental platform(s) will this STRR be advertised on?

- airbnb VRBO Expedia Other:

Has Transient Occupancy Tax (TOT) been collected by the advertising/rental platform? ___ Yes ___ No



Owner/Applicant Indemnification Agreement

I hereby certify that the above responses are true to the best of my knowledge. I hereby guarantee, as authorized agent for the applicant, owner, and project sponsors, that they individually and jointly assume full responsibility for all costs incurred by the City in processing this application. By signing below, the property owner consents that all information is true and accurate and to the processing of the application by the applicant and authorizes the applicant to comply with the requirements placed on the application by the City. A letter of authorization from the owner may be submitted in lieu of the property owner's signature.

As part of the application, the applicant and/or property owner agree to defend, indemnify, and hold harmless the City of San Bruno its agents, officers, council members, employees, boards, commissions, and Council from any and all claims, actions or proceedings brought against any of the foregoing individuals or entities, seeking to attack, set aside, void or annul any approval of the application or related decision, or the processing or adoption of any environmental documents or negative declarations which relate to the approval. This indemnification shall include, but is not limited to, all damages, costs, expenses, attorney fees or expert witness fees that may be awarded to the prevailing party arising out of or in connection with the approval of the application or related decision, whether or not there is concurrent, passive or active negligence on the part of the City, its agents, officers, council members, employees, boards, commissions, and Council. If for any reason any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect.

The City of San Bruno shall have the right to appear and defend its interest in any litigation arising from the approval of the application or any related decision through its City Attorney or outside counsel selected by the City Attorney. The applicant shall be required to reimburse the City for attorney's fees incurred by the City in connection with the litigation.

I have read and agree with all the above:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Owner Name	Owner Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Applicant Name	Applicant Signature	Date

The City has a right to consider revocations of any STRR permit for fraud, misrepresentation, or false statements contained in the application or in the course of carrying on a short-term residential rental term. The City may enforce this article by any means permitted by law as set forth in Chapter 5.08 of the San Bruno Municipal Code.

Submittal Guidelines

REQUIRED SUBMITTALS			
Evidence of owner occupancy for primary unit	<input type="checkbox"/>	Evidence of liability insurance for STRR unit	<input type="checkbox"/>
Submittal of STRR Application Fee	<input type="checkbox"/>	Evidence of business license application	<input type="checkbox"/>
For Accessory Dwelling Unit (ADUs): evidence of legal establishment prior to September 25, 2020			<input type="checkbox"/>

Fee Schedule Checklist

APPLICATION FEES					
STRR Zoning Permit	\$1,375.00	<input type="checkbox"/>	STRR Bi-annual Renewal Permit	\$921.00	<input type="checkbox"/>