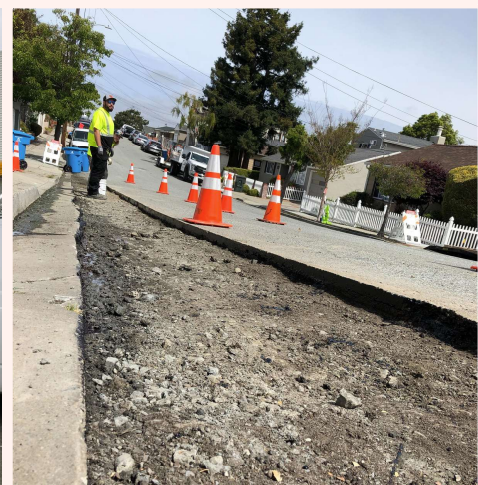




MASTER FEE SCHEDULE

Fiscal Year 2025-26

Prepared by the San Bruno Finance Department



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Chapter 1: Citywide

I. General Services

Services without an adopted fee. Any service rendered by the City that is not within the City's baseline budget level of service and does not have a specified fee in the User Fee Schedule may be charged for actual costs incurred by the City.

Actual cost. Actual costs are defined as the City's fully burdened hourly staff rate, supplies, equipment, contract services, and capital outlay costs incurred for the service, also referred to as "Cost Recovery" or "Hourly Rate" within the User Fee Schedule.

Payment Transaction Surcharge: The City may collect a two percent (2.0%) payment transaction surcharge if the City incurs a fee to accept payment for City fees, taxes, fine, and penalties.

A.	Photocopies		
	1. Public Records Act Request		
	a. Printed Document: per page copied		\$0.25
	b. Digital Copies		Actual Cost
	2. All Other Request		
	a. Standard Sizes – 8.5"x11", 8.5"x14", 11"x17"		\$0.25
	b. All other sizes or color copies		Actual Cost
	c. City Documents, including digital format		Actual Cost
B.	Returned Checks Due to Insufficient Funds		
	1. First Check (per fiscal year) (29% cost recovery) (legislative max is \$25)		\$25.00
	2. Each Subsequent Check (40% cost recovery) (legislative max is \$35)		\$35.00
C.	Overdue Invoices		\$0.10

Chapter 2: City Clerk

I. Agendas, Transcripts, and Permits

A.	Permit to Distribute Advertising Material		
1.	Thirty Consecutive Days (per subscriber per month)		\$207.00
2.	Penalty		25% per month, max of 100%
B.	Bingo License (Fiscal Year)		\$509.00
C.	Candidate Statements Printing Fee per Resolution 2009-53a*		\$871.00
	<i>* A portion of the fee may be refundable based on actual cost as determined by the County Election Office.</i>		
D.	Certification of Records		Actual Cost
E.	Temporary Fireworks Stands		
	Permit application fee, non-refundable		\$95.00
	Fireworks stand safety clearance, prepaid		\$1,774.00
	Cost Recovery - In addition to the above fees, permit recipients shall pay their pro rata share of the costs incurred by the city for enforcement of the requirements of San Bruno Municipal Code Chapter 6.50 and enabling resolution, fireworks public education, fire prevention, fire suppression, and fireworks clean-up. The pro rata share shall be calculated by the city upon receipt of all permittee gross sales as shown on each permittee's Sales and Use Tax Return for the applicable period.		Actual Cost (up to 7% of the permittee's gross fireworks sales)

Chapter 3: Community Development

BUILDING		
I. Building Permit Fees		
Valuation		Permit Fee
\$0 to \$2,000		Hourly rates apply
\$2,001 to \$25,000	For the first \$2,001	\$522.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$25,000	\$21.00
\$25,001 to \$50,000	For the first \$25,001	\$1,003.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$50,000	\$30.00
\$50,001 to \$100,000	For the first \$50,001	\$1,734.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$100,000	\$24.00
\$100,001 to \$500,000	For the first \$100,001	\$2,885.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$500,000	\$14.00
\$500,001 to \$1,000,000	For the first \$500,001	\$8,279.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$1,000,000	\$33.00
\$1,000,001 to \$10,000,000	For the first \$1,000,001	\$24,673.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$10,000,000	\$14.00
\$10,000,001 to \$20,000,000	For the first \$10,000,001	\$142,684.00
	Plus additional for each additional \$1,000 or fraction thereof, to and including \$20,000,000	\$8.00
\$20,000,001 and up	For the first \$20,000,001	\$217,424.00
	Plus additional for each additional \$1,000 or fraction thereof	\$6.00

Building Valuation to be determined by the Chief Building Official based on the current Engineering News Record (ENR) Annual Cost Index with the SF Bay Area regional area modifier, as applicable to the proposed project. FY2025-26 modifier = 1.21

See Sec. 600, Sec. 601 and Sec. 602 for Plan Review fees

Community Development - Building Fees

II. Electrical Permit and Related Fees			
Sec. 200	Permit Issuance	each	\$98.00
System Fee Schedule			
	Residential Buildings Electrical Permit fee		20% of Building Permit
	Non-Residential Buildings Electrical Permit fee		18% of Building Permit
Sec. 203	For other types of residential occupancies and alterations, additions, and modifications to existing residential buildings		See Unit Fee Schedule
Private Swimming Pools			
Sec. 204	New private, in-ground swimming pool for single family/multi-family occupancy	each	\$587.00
Sec. 205	Other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alteration to existing pools	each	\$294.00
Temporary Power Service			
Sec. 206	Temporary service power pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances	each	\$195.00
Sec. 207	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative light, Christmas tree sales lots, fireworks stands, etc.	first 20 outlets	\$195.00
	Each additional		\$9.00
Unit Fee Schedule			
Residential Appliances			
Sec. 208	For receptacle, switch, lighting, or other outlets at which current is used or controlled (except services, feeders, and meters)	each	\$17.00
Sec. 209	For lighting fixtures, sockets, or other lamp-holding device	each	\$17.00
Sec. 210	For pole or platform-mounted lighting fixtures	each	\$98.00
Sec. 211	For theatrical-type lighting fixtures or assemblies	each	\$17.00
Residential Appliances			
Sec. 212	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliance not exceeding one horsepower (HP) in rating		\$33.00
Non-Residential Appliances			
Sec. 213	For residential appliances and self-contained factory-wired non-residential appliances not exceeding one horsepower (HP), kilowatt (KW), or kilovolt ampere (KVA) in rating, including medical or dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment		\$33.00
Power Apparatus			
For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows (Rating in Horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA), or kilo-volt-amperes-reactive (KVAR):			
Sec. 214	Up to and including 1		\$33.00
Sec. 215	Over 1 and not over 10		\$65.00
Sec. 216	Over 10 and not over 50		\$82.00
Sec. 217	Over 50 and not over 100		\$146.00
Sec. 218	Over 100		\$195.00
Signs, Outline Lighting and Marquees			
Sec. 219	For signs, outline lighting systems or marquees supplied from one branch circuit		\$98.00
Sec. 220	For additional branch circuits within the same sign, outline lighting system or marquee		\$33.00

Community Development - Building Fees

Services			
Sec. 221	For services of 600 volts or less and not over 200 amperes in rating	each	\$195.00
Sec. 222	For services of 600 volts or less and over 200 amperes to 1,000 amperes in rating	each	\$391.00
Sec. 223	For services over 600 volts or over 1,000 amperes in rating	each	\$587.00
Miscellaneous Apparatus, Conduits and Conductors			
Sec. 224	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth (64% cost recovery)		\$63.00
Other Inspections and Fees/Solar Electric Systems			
	For solar system and ESS plans that do not go through SolarApp+ Plan review will be hourly with a 2 hour minimum up front.		
Sec. 225A	Residential -Single Family/Duplex Solar System up to 38 kW: <i>Cost covers two inspections, any additional inspections will be charged by hourly charge in Section 414.</i> (Instant Permit)		\$441.00
Sec. 225B	Residential - Single Family/Duplex Solar System (up to 38kW) + Energy Storage System (ESS) <i>Cost covers three building inspections and one Fire Department inspection, any additional building inspections will be charged by hourly charge in Section 414 and Fire Department inspections per Chapter 5, section I (C).</i> (Instant Permit)		\$641.00
Sec. 225C	Residential - Single Family/Duplex Solar System (up to 38kW) + Energy Storage System (ESS) + Electric Vehicle Charger (EV). <i>Cost covers three building inspections and one Fire Department inspection, any additional building inspections will be charged by hourly charge in Section 414 and Fire Department inspections per Chapter 5, section I (C).</i> (Instant Permit)		\$690.00
Sec. 225D	Residential -Single Family/Duplex Energy Storage System (ESS) ONLY <i>Cost covers two building inspections and one Fire Department inspection, any additional building inspections will be charged by hourly charge in Section 414 and Fire Department inspections per Chapter 5, section I (C).</i> (Instant Permit)		\$543.00
Sec. 225E	Residential -Single Family/Duplex Electric Vehicle Charger (EV) ONLY <i>Cost covers one inspection, any additional inspections will be charged by hourly charge in Section 414.</i> (Instant Permit)		\$245.00
Sec. 226A	Multi-Family Residential (3 or more units) and Commercial Solar, Energy Storage System (ESS) or Electric Vehicle Chargers (EV)		
Sec. 226B	<u>Plan Review</u> - will be charged hourly (2 hour minimum) <i>Hourly plan review per section 535.</i>		\$502.00 minimum
Sec. 226C	Solar and Electric Vehicle charger (EV) <u>permit fee</u> hourly (2 hour minimum) <i>Inspector hourly rate per section 414.</i>		\$392.00 minimum
Sec. 226D	Energy Storage Systems (ESS) <u>permit fee</u> hourly (2.25 hour building inspection minimum & 1 hour Fire Department inspection minimum) <i>Any additional building inspections will be charged by hourly charge in Section 414 and Fire Department inspections per Chapter 5, section I.C.</i>		\$645.00 minimum (\$440.00 for building inspections and \$205.00 for Fire inspection)
Sec. 229	For each appliance or piece of equipment regulated by the Electrical Code but not classed in other appliance categories, or for which no other fee is listed in the Code or fee schedule		\$391.00

Community Development - Building Fees

III. Mechanical Permit and Related Fees		
Sec. 300	Permit Issuance	\$98.00
	Residential Buildings Mechanical Permit fee	20% of Building Permit
	Non-Residential Buildings Mechanical Permit fee	18% of Building Permit
Unit Fee Schedule		
Sec. 301	For the installation or relocation of each forced-air or gravity type furnace or burner, including ducts and vents attached to such appliances, up to and including 100,000 Btu/h	\$195.00
Sec. 302	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h	\$391.00
Sec. 306	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by the Code	\$195.00
Sec. 310	For the installation or relocation of each boiler or compressor up to 50 horsepower, or for each absorption system over 100,000 Btu/h to and including 1,750,000 Btu/h	\$195.00
Sec. 311	For the installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 Btu/h	\$783.00
Sec. 312	For each air-handling unit including ducts attached thereto	\$783.00
Sec. 314	For each evaporative cooler	\$391.00
Sec. 315	For each ventilation fan connected to a single duct	\$195.00
Sec. 316	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$391.00
Sec. 317	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$783.00
Sec. 319	For the installation or relocation of each commercial or industrial-type incinerator	\$1,175.00
Sec. 320	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the Code or fee schedule	\$391.00
IV. Plumbing Permit and Related Fees		
Sec. 400	Permit Issuance	\$98.00
System Fee Schedule		
	Residential Buildings Plumbing Permit Fee	20% of Building Permit
	Non-Residential Buildings Plumbing Permit fee	18% of Building Permit

Community Development - Building Fees

Unit Fee Schedule			
Sec. 401	For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection therefore)		\$98.00
Sec. 402	For each building sewer		\$195.00
Sec. 403	Rainwater systems - per drain (inside building)		\$195.00
Sec. 404	For each water heater (including solar powered) and/or vent (50% cost recovery)		\$98.00
Sec. 405	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps		\$391.00
Sec. 406	For installation, alteration, or repair of water piping and/or water treating equipment		\$98.00
Sec. 407	For repair or alteration or drainage or vent piping, each fixture		\$49.00
Sec. 408	For each lawn sprinkler system or any one meter, including backflow protection devices therefore		\$49.00
Sec. 409A	For atmospheric-type vacuum breakers, not included above: 1 to 5		\$98.00
Sec. 409B	For atmospheric-type vacuum breakers, not included above: Over 5 (each)		\$17.00
Sec. 410	For each backflow protective device other than atmospheric-type vacuum breakers: 2 inches and smaller (50% cost recovery)		\$98.00
Sec. 411A	For each backflow protective device other than atmospheric-type vacuum breakers: over 2 inches		\$195.00
Sec. 411B	For each gas piping system of one to four outlets		\$195.00
Sec. 412	For each gas piping system of five or more outlets, per outlet in excess of 4		\$33.00
V. Other Inspections and Fees			
Sec. 413	Inspections outside of normal business hours (Minimum charge - two hours)		\$294.00 per hour (Overtime), \$392.00 per hour (Holidays)
Sec. 414A	Re-inspection Fees (for all services) – 1st re-inspection		No Charge
Sec. 414B	Re-inspection fee assessed under provisions of §305(g) of the UBC	each	\$195.00
Sec. 415	Inspections for which no fee is specifically indicated (Minimum charge one-half hr)	hour	\$195.00
Sec. 416	Additional plan review - for 4th and subsequent reviews, revisions, RFI's and any additional plan reviews.	hour	\$251.00
Sec. 417	Investigative fee (shall be the same as permit fee), paid in addition to the permit fee		See §106.4.4 of CPC
Sec. 418	Projects without a fee set. (Percentage may be modified by the Community Development Director, to ensure 100% recovery of the City's fully burdened cost of providing the service.)		1.5% of valuation or contract amount
Sec. 419	Stop Work Notice (1 hr minimum, 0.5 FBHR increments)	hour	Actual Cost - Deposit Required
Sec. 420	Code Compliance Investigation (0.5 FBHR increments)	hour	Actual Cost - Deposit Required
Sec. 422	Annual Inspection performed by Community Development		\$195.00
Sec. 423	Expedited Permitting		Actual cost – Deposit Required
Sec. 424	Residential Kitchen Remodel - like for like, no changes in the configuration of fixtures, applications, cabinets, walls, etc. <i>The cost covers five inspections, any additional inspections will be charged by hourly charge in Section 414. Kitchen remodels that are not like-for-like will be charged based on valuation and fixture counts</i>		\$588.00
Sec. 425	Residential Bathroom Remodel - like for like, no changes in the configuration of fixtures, cabinets, walls, etc. <i>Cost covers four Inspections, any additional inspections will be charged by hourly charge in Section 414. Bathroom Remodels that are not like-for-like will be charged based on valuation and fixture counts</i>		\$539.00

Community Development - Building Fees

Sec. 426A	Reroofs - Single Family/Duplex buildings. <i>The cost covers two inspections, and additional inspections will be charged by hourly charge in Section 414. (Does not include cost of Hot Works permit -FD)</i>		\$343.00
Sec. 426B	Reroofs - Multi-family and Commercial reroofs 1-5,000 square feet. <i>The cost covers three inspections, and additional inspections will be charged by hourly charge in Section 414. (Does not include cost of Hot Works permit -FD)</i>		\$441.00
Sec. 426C	Reroofs - Multi-family and Commercial reroofs over 5,000 square feet. <i>The cost covers four inspections, and additional inspections will be charged by hourly charge in Section 414. (Does not include cost of Hot Works permit -FD)</i>		\$734.00
Sec. 427A	Single Family/Duplex window replacement - 1- 5 windows. <i>The cost covers two inspections, and additional inspections will be charged by hourly charge in Section 414.</i>		\$392.00
Sec. 427B	Single Family/Duplex window replacement - over 5 windows. <i>The cost covers two inspections, and additional inspections will be charged by hourly charge in Section 414.</i>		\$490.00
VI. Miscellaneous Fees and Provisions Related to Building, Electrical, Mechanical and Plumbing Regulations			
Sec. 500	Building permit fee, moved buildings (Said fee shall apply to the moving permit only and is in addition to or separate from all other permit fees required.)	each	\$2,165.00
Sec. 501	Technology Cost		5% of the building, mechanical, electrical, fire and plumbing permit
Sec. 502	Establishment of Valuation		Determined by the Chief Building Official based on the cost per square foot of construction ENR Cost Index per square foot with SF Bay Area modifier (FY2025-26 modifier = 1.21)
Sec. 503A	Strong Motion (Seismic Instrumentation Fee) – Category 1 (1-3 story residential) Construction		\$0.13 per \$1,000 valuation per \$502, minimum \$0.50
Sec. 503B	Strong Motion (Seismic Instrumentation Fee) – Category 2 (3+ story residential and all commercial) Construction		\$0.28 per \$1,000 valuation per \$502, minimum \$0.50
Sec. 504A	City Art Fee – Residential Building		5% of the building, mechanical, electrical, and plumbing permit fee
Sec. 504B	City Art Fee – Commercial (nonresidential) Building		7% of building, mechanical, electrical, and plumbing permit fee.
Sec. 505A	Demolition Permit Fee - Residential Building, carport, garage, and similar accessory building: 1. Up to 4 dwelling units per building, maximum of 2 stories, 4,000 square feet total building area for all floors. 2. Carports & garages; maximum 6,000 square foot footprint, maximum 1 story. 3. Accessory buildings; maximum 6,000 square foot footprint, maximum 1 story.		\$537.00
Sec. 505B	Demolition Permit Fee-Small Commercial building and minor accessory structure: 1. Maximum 4,000 square foot footprint area 2. Maximum of 2 stories		\$537.00
Sec. 505C	Demolition Permit Fee - Projects with building larger than described above		\$1,074.00

Community Development - Building Fees

	Plan Review Demolition plan		Actual Cost - Deposit Required
Sec. 506	Construction & Demolition Deposit and Administrative Fee		
	A. Deposit (Minimum deposit of \$1,000 and Maximum deposit of \$50,000.)	per estimated ton of debris	\$63.00
	B. Administrative Fee (Minimum of 1-hour fee shall be charged against the deposit.)	per hour	\$180.00
Sec. 507	General Plan Maintenance		0.7% of building valuation for FY24-25 0.9% of building valuation for FY25-26 and ongoing
Sec. 508A	Green Buildings- For projects certified as LEED Silver or higher (or a nationally recognized equivalent) upon completion of the project		10% refund of plan review and construction inspection fees
Sec. 508B	Green Buildings Surcharge (Minimum \$1 per Building Permit application) The Senate Bill 1473 (Green Fee is assessed per \$25,000 in valuation)		\$1.00
Sec. 510A	Compliance Plan Deposit (Minimum deposit of \$500 and Maximum deposit of \$250,000.)		2% of remaining estimated value to completion as determined by the building official.
Sec. 510B	Compliance Plan Administrative Fee (Minimum of 1-hour fee shall be charged against the deposit.)	per hour	\$180.00
VII. Independent Inspections			
Applications requesting inspection for the purposes of determining compliance with city codes and ordinances shall be accompanied by a non-refundable fee for such service computed in accordance with the following schedule:			
Sec. 531	Detached single family dwellings	each	\$195.00
Sec. 532	Duplexes and multi-family dwellings units	each	\$195.00
Sec. 532	Duplexes and multi-family dwellings units – additional unit	each	\$98.00
Sec. 533	An Excess Housekeeping Unit @ inspections (ADU)	each	\$195.00
Sec. 533	An Excess Housekeeping Unit @ inspections – additional unit (ADU)	each	\$98.00
Sec. 534	Pre-Site Inspections/Consultation		\$195.00
	Request for New/Change in Address		Actual Cost - Deposit Required
	Temporary Certificate Occupancy Review		Actual Cost - Deposit Required
	Temporary Certificate Occupancy Deposit		50% of the Remaining Construction Value of Project
Sec. 536	FEE REFUNDS. The Community Development Director, or designee, may authorize the refunding of any fee paid hereunder, based on published department policy.		Not more than 80% of the permit fee within 1 year of payment where no services were provided
Sec. 537	Permit Reinstatement fees - See Department Policy for specific requirements		
Sec. 537A	Permit renewal within 6 months of expiration date. One hour minimum charge in Section 414.		One half of the Building Permit fee at the time the reinstatement is being requested.
Sec. 537B	Permit renewal in excess of 6 months of expiration date		Full building permit fees at the time the reinstatement is being requested.

Community Development - Building Fees

VIII. Plan Review			
Sec. 600	<p>Coordinated Plan Review (Plan Check). A single fee, based on the project's valuation, covers the <u>plan review of the building permit submittal</u> for the Community Development, Fire and Public Works Departments. For 4th plan review and any subsequent reviews, revisions, and/or RFI's, hourly/actual cost will be charged. The fee adjustment in Sec. 601 for production construction for single-family homes is applicable to Coordinated Plan Review.</p> <p>Additional fees may be charged for work beyond the plan review of the building permit submittal, including but not limited to fire plan review fees for fire systems, public works fees for water service requests, improvement plans, encroachment permits, or agreements.</p>		
	Single Family		New Construction / Addition / Remodel
	Small (0-500 sq. ft.)		5.4% of valuation / 4.4% of valuation / 7.9% of valuation
	Medium (501-1,000 sq. ft.)		3.2% of valuation / 3.8% of valuation / 6.7% of valuation
	Large (1,001+ sq.ft.)		1.7% of valuation / 3.7% of valuation / 3.2% of valuation
	Multi-Family		New Construction / Addition / Remodel
	Small (0-8,000 sq. ft.)		1.5% of valuation / 1.4% of valuation / 2.0% of valuation
	Medium (8,001-21,000 sq. ft.)		1.0% of valuation / 1.2% of valuation / 1.2% of valuation
	Large (21,001+ sq. ft.)		0.8% of valuation / 1.8% of valuation / 1.4% of valuation
	Non-Residential		New Construction / Addition / Remodel
	Small (0-2,000 sq. ft.)		2.7% of valuation / 2.5% of valuation / 4.7% of valuation
	Medium (2,001-5,000 sq. ft.)		1.5% of valuation / 1.5% of valuation / 2.4% of valuation
	Large (5,001-10,000 sq. ft.)		1.0% of valuation / 1.0% of valuation / 1.4% of valuation
	X-Large (10,001+ sq. ft.)		0.9% of valuation / 0.9% of valuation / 1.0% of valuation
Sec. 601	<p>Building Division Plan Review (Plan Check) Outside of Coordinated Plan Review. These fees are only applicable to building plan review that does not use the Coordinated Plan Review process (Sec. 600).</p>		
	A plan review fee when required by §107.3 of the CBSC shall be paid at the time of plans or specifications submission. In addition to the required permit fee.		60% of the building, mechanical, electrical and plumbing permit fee
	Plan Check (Plan Review) – Production Construction (After the first constructed building (model) of each type of design. No other changes can be made to the original planned construction or design of the building, or the full plancheck fee will apply). This fee category shall only apply when the project has at least 5 detached homes of identical structural design, and the production fee rate shall only apply to those of identical structural design after the first home.		50% of the building permit fee. 20% of the normal plan check fees
	Plan Check (Plan Review)- An hourly fee may be charged for plan check services, at the discretion of the Development Director, to ensure 100% recovery of the City's fully burdened cost for providing the service.		Actual Cost - Deposit Required
	Additional plan review - for 4th and subsequent reviews, revisions, RFI's and any additional plan reviews.		Actual Cost - Deposit Required
Sec. 602	<p>Planning Division Plan Review (Plan Check). Planning review of building permit applications for zoning and condition compliance. This fee is not charged for Coordinated Plan Review.</p>		Actual Cost - Deposit Required
	See Fire and Public Works fees for applicable Plan Review (Plan Check) fees		
IX. Administrative Fines			
Sec. 700	Building and Safety Code Administrative Fines		See Police Fees Section VIII for 1st, 2nd, 3rd and unpaid fee violations

Fees that are Actual Cost will include all staff time and consultant costs.

Community Development

X. PLANNING FEES				
Section	Description	Municipal Code Sections	Cost Recovery	Fee
Sec.0900A	Pre-Application w/o other depts		100%	\$3,614.00
Sec.0900B	Pre-Application w/ other depts (includes SB 330 preliminary review)		100%	\$7,310.00
Legislative Applications				
Sec.0902	General Plan Amendment, Specific Plan, or Specific Plan Amendment		100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0903	Zoning Change or Code Amendment	12.136	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0904	Planned Development (PD) zoning	12.96.190	100%	Actual Cost (Hourly Billing) - Deposit Required
Zoning and Subdivision Applications				
Sec.0905A	PD Permit (Admin)	12.96.190	100%	\$6,517.00
Sec.0905B	PD Permit (PC)	12.96.190	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0905C	PD Permit Modification (Admin)	12.96.190	100%	Apply Applicable ARP fee
Sec.0905D	PD Permit Modification (PC)	12.96.190	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0906	Development Agreement		100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0907A	PUP Admin Hearing	12.116	100%	\$6,176.00
Sec.0907B	PUP PC	12.116	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0908	Variance	12.124	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0909	Ministerial Multi-Family Review (fee covers all associated planning entitlements except for subdivision maps)	12.245		
Sec.0909A	Ministerial Multi-Family Review on up to 0.5 acres	12.245	100%	\$24,455.00
Sec.0909B	Ministerial Multi-Family Review 0.5 to 1 acre	12.245	100%	\$32,580.00
Sec.0909C	Ministerial Multi-Family Review 1+ acres	12.245	100%	\$40,704.00
Sec.0911A	Use Permit - Admin Hearing	12.112, 12.88	100%	\$4,176.00
Sec.0911A2	Use Permit - Admin Hearing (Minor)	12.112, 12.88	75%	\$1,863.00
Sec.0911B	Use Permit - PC, also PCN	12.112, 12.88	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0911C	Use Permit - change to LNC that increases NC or restore 50%+ damage	12.92.020	100%	\$4,176.00
Sec.0920A	Master Sign Program Application Fee (less than 1 acre) - sign permit and deviations added to this fee	12.104.220	100%	\$1,222.00
Sec.0920B	Master Sign Program Application Fee (more than 1 acre) - sign permit and deviations added to this fee	12.104.220	100%	\$2,152.00
Sec.0921A	Tentative Tract Map (PC)	12.36	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0921B	Tentative Parcel Map (Admin Hearing)	12.32	100%	\$8,074.00
Sec.0921C	Tentative Tract Map Extension (PC)	12.36.270	100%	\$2,910.00
Sec.0921D	Tentative Parcel Map Extension (Admin Hearing)	12.32.240	100%	\$2,309.00
Sec.0921E	Tentative Tract Map Amendment (PC)	12.36.280	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0921F	Tentative Parcel Map Amendment (Admin Hearing)	12.32.250	100%	\$3,826.00
Sec.0922	Lot Line Adjustment	12.52	50%	\$1,234.00
Sec.0924	Director's Determination or Interpretation or PCN w/o UP or Home Occupation not in enclosed structure, extension of LNC	12.76.080, 12.84.215, 12.84.130, 12.92.030, 12.92.020	75%	\$1,479.00
Sec.0925	Density Bonus	12.250	0%	\$0.00
Sec.0926A	Parking Compliance Application Fee	12.100.030.G	100%	\$2,895.00
Sec.0926A	Parking Compliance Application Fee (AB 2097)	12.100.030.G	0%	\$0.00
Sec.0926C	Reductions to Required Parking Spaces (w/ Admin/DIR project)	12.100.030.H	100%	\$1,398.00
Sec.0926D	Reductions to Required Parking Spaces (w/ PC project)	12.100.030.H	100%	Actual Cost (Hourly Billing) - Deposit Required

Community Development

X. PLANNING FEES				
Section	Description	Municipal Code Sections	Cost Recovery	Fee
Sec.0927	Condominium Project - Tax (per § 3.16.160 of the Code of Ordinances)			\$1,000.00 per unit
Sec.0928	Single Family Residential - Tax (for-sale units only) (per § 3.17.160 of the Code of Ordinances)			\$1,000.00 per unit
Sec.0929	Hotel and Office (Medical, R&D, Administrative) - For net new floor area in Commercial Projects			\$12.00 per sq. ft.
Sec.0932A	TUP Admin up to 5 days (no posting/noticing)	12.84.030.D	75%	\$368.00
Sec.0932B	TUP Admin up to 5 days (recurring)(no posting/noticing)	12.84.030.D	75%	\$247.00
Sec.0932C	TUP Admin (no posting/noticing)	12.84.030.D	100%	\$812.00
Sec.0932D	TUP Admin (recurring)(no posting/noticing)	12.84.030.D	100%	\$610.00
Sec.0932E	TUP PC	12.84.030.E	100%	\$4,725.00
Sec.0932F	TUP PC (recurring)	12.84.030.E	100%	\$2,390.00
Architectural Review Permit / Sign Permit Applications				
Sec.0935A	ARP admin minor R-1/R-2	12.108.015.A, 12.200	75%	\$2,610.00
Sec.0935B	ARP PC major R-1/R-2	12.108.015.A, 12.200	100%	\$5,072.00
Sec.0935C0	ARP admin Site/Architectural/Landspcaing (S/A/L); de minimis scope 25% CR	12.108.015.B.1, 12.220.040, 12.84.110,	25%	\$93.00
Sec.0935C1	ARP admin Site/Architectural/Landspcaing (S/A/L); de minimis scope 50% CR	12.108.015.B.1, 12.220.040, 12.84.110, 12.84.220	50%	\$186.00
Sec.0935C2	ARP admin Site/Architectural/Landspcaing (S/A/L); Minor Modification	12.108.015.B.1, 12.220.040, 12.84.110, 12.84.220	50%	\$406.00
Sec.0935D	ARP admin Site/Architectural/Landspcaing (S/A/L) minor - under 0.25 acres (+ most wireless, solar, outdoor dining)	12.108.015.B.1, 12.220.040, 12.84.110, 12.84.220	75%	\$1,201.00
Sec.0935E	ARP admin S/A/L minor - 0.25 to 1 acre	12.108.015.B.1	100%	\$2,413.00
Sec.0935F	ARP admin S/A/L minor - 1+ acre	12.108.015.B.1	100%	\$3,794.00
Sec.0935G	ARP admin small new const - minor - under 0.25 acre (+ wireless pole, height variation)	12.108.015.B.1, 12.220.040, 12.84.160	100%	\$3,088.00
Sec.0935H	ARP admin small new const - moderate - 0.25 to 1 acre	12.108.015.B.1	100%	\$5,073.00
Sec.0935I	ARP admin small new const - major - 1+ acre	12.108.015.B.1	100%	\$6,035.00
Sec.0935J	ARP PC large new const	12.108.015.B.2	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0938A	Sign Deviation (area - PC)	12.104.220	100%	\$3,452.00
Sec.0938B	Sign Deviation (height - admin)	12.104.220	100%	\$1,599.00
Sec.0939	Sign Permit Review (also Subdivision Signs)	12.104	100%	\$426.00
Noticing				
Sec.0940A	Newspaper Notice	12.132.030	100%	\$725.00 (\$450 newspaper cost + \$275 staff cost)
Sec.0940B	Mailed Notice 300'	12.132.030	100%	\$631.00 (\$200 material cost + \$431 staff cost)
Sec.0940C	Mailed Notice Adjacent	12.132.030	100%	\$295.00 (\$20 material cost + \$275 staff cost)
Sec.0940D	Posted Notice	12.132.030	100%	\$240.00

Community Development

X. PLANNING FEES				
Section	Description	Municipal Code Sections	Cost Recovery	Fee
Miscellaneous				
Sec.0942A	Short Term Rental Zoning Permit	12.270.050	100%	\$1,375.00
Sec.0942B	Short Term Rental Bi-Annual Renewal	12.270.060	100%	\$921.00
Sec.0948	Reasonable Accommodation Application Fee	12.240	75%	\$1,291.00
Sec.0950	Certificate of Use Compliance, Zoning Clearance Permit, Zoning Conformance Letter, Rebuild Letter, Miscellaneous Permit, Buildable Lot Determination	12.84.190	100%	\$955.00
Sec.0951A	Affordable Housing Plan Alternative (DIR)	12.230.060	100%	\$2,403.00
Sec.0951B	Affordable Housing Plan Alternative (PC)	12.230.060	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0952	Affordable Housing Agreement (separate fee only for fixed fee applications, otherwise time included in hourly)	12.250.080	100%	\$1,253.00
Sec.0953A	ALUC review (separate fee only for fixed fee applications, otherwise time included in hourly)	12.84.180	100%	\$1,283.00
Sec.0953B	ALUC override	12.84.180	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0955A	Major Modification (DIR)	12.78.030.B	100%	Apply Applicable ARP fee
Sec.0955B	Major Modification (PC)	12.78.030.B	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0956	Merger	12.28.030	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.0957	Reversion to Acreage	12.60	100%	Actual Cost (Hourly Billing) - Deposit Required
Sec.1000A	Modifications to Map (Tract - PC)	12.56	100%	Covered with Tract Map fee
Sec.1000B	Modifications to Map (add to Parcel fee - Admin)	12.56	100%	\$3,129.00
Sec.1002	Extension (first)	12.78.050	100%	\$1,405.00
Sec.1003A	Extension (second - Admin)	12.78.050	100%	\$2,116.00
Sec.1003B	Extension (second - PC)	12.78.050	100%	\$3,403.00
Sec.1004A	Revocation/Reconsideration (DIR)		0%	\$0.00
Sec.1004B	Revocation/Reconsideration (PC)		0%	\$0.00
Appeals				
Sec.1100	Appeal to City Manager	12.078.060	15%	\$326.00
Sec.1101	Appeal to Planning Commission	12.64, 12.78.060, 12.20.070.C	15%	\$974.00
Sec.1102	Appeal to City Council	12.64, 12.78.060	20%	\$1,585.00
Environmental Review				
Sec.1200	CEQA - Exemption (Expanded), Negative Declaration, Mitigated Negative Declaration, Environmental Impact Report		100%	Actual Consultant Cost + 15% Admin Overhead. Full deposit required.
Sec.1202	CEQA - Notice of Determination filing fee		100%	County Fee Schedule + 15% Admin Overhead
Sec.1203A	CEQA Exemption (standard) (separate fee only for fixed fee applications, otherwise time included in hourly)		100%	\$230.00
Sec.1203B	CEQA Exemption (standard) (applicable when not with another planning permit by the City)		100%	\$679.00
Sec.1204	CEQA - Dept of Fish and Wildlife Fee		100%	CDFW Fee Schedule + 5% Admin Overhead
Sec.1205	Consultant Technical Studies and/or Peer Review of Technical Studies		100%	Actual Consultant Cost + 15% Admin Overhead. Full deposit required.

Community Development

X. PLANNING FEES				
Section	Description	Municipal Code Sections	Cost Recovery	Fee
Miscellaneous				
Sec.1206	Contract Planning		100%	Actual Consultant Cost + 15% Admin Overhead
Sec.1302	Digitization & Technology Fee			10% of total fees (fixed or deposit (including admin overhead))
Sec.1303	Commercial Cannabis Operator's Permit	12.300	100%	Actual Cost (Hourly Billing) - \$20,000 Deposit Required
Sec.1304	Commercial Cannabis Operator's Permit Renewal	12.300	100%	Actual Cost (Hourly Billing) - \$5,000 Deposit Required
<p><i>For applications that do not have a listed fee, the Community Development Director is authorized to utilize the fee of the application type that will have most comparable number of expected hours, or use actual cost (hourly billing)</i></p>				
<p><i>For projects that involve a combination of fixed fee and actual cost (hourly billing) applications, the Community Development Director is authorized to utilize hourly billing for some or all of the fixed fee applications.</i></p>				
<p><i>The Community Development Director is authorized to issue refunds based on the amount of staff time that has been spent on the application, within the following parameters: refunds following the first round of comments shall be no more than 75%. Refunds following the second round of comments shall be no more than 50%. Refunds following the the posting of agenda packets for final action shall be no more than 10%.</i></p>				
<p><i>The Community Development Director shall waive pre-application fees, lot line adjustment fees, and lot merger fees for housing projects on properties in the Sites Inventory that propose densities listed in the Housing Element pursuant to Program 7a and 9b of the Housing Element.</i></p>				

Community Development

XI. Development Impact Fees						
Subject to increase each July 1st based on CCI for San Francisco, as Published by ENR						
Land Use	Community	Public Safety	General Government	Transportation	Utilities	Total
Residential						
Single Family (per unit)	\$20,630.79	\$1,531.95	\$2,167.94	\$4,512.55	\$2,967.99	\$31,811.22
Multi Family (per unit)	\$19,233.38	\$1,530.68	\$2,034.18	\$3,491.67	\$2,786.27	\$29,076.18
Non-Residential						
Office (per sq. ft.)	\$11.55	\$0.77	\$1.25	\$9.30	\$2.30	\$25.17
Industrial (per sq. ft.)	\$4.59	\$0.30	\$0.49	\$3.72	\$1.44	\$10.54
Retail (per sq. ft.)	\$7.45	\$0.82	\$0.81	\$11.98	\$14.30	\$35.36
Hotel (per room)	\$1,890.32	\$127.45	\$203.17	\$2,043.01	\$1,635.42	\$5,899.36

XII. Bayhill Specific Plan Area Development Impact Fee Rates	
Subject to increase each July 1st based on CCI for San Francisco, as Published by ENR	
Land Use	Fee Amount/Unit
Non-Residential	
Office (per sq. ft.)	\$6.66
Retail (per sq. ft.)	\$35.01
Hotel (per hotel room)	\$6,189.78
Multi Family Residential	
Units equal to or less than 407 sq.ft. (per unit)	\$3,800.80
Units between 407-2,034 sq.ft. (per sq. ft.)	\$9.34
Units equal to or greater than 2,034 sq.ft. (per unit)	\$19,001.82

XIII. Affordable Housing Fee	
Subject to increase each July based on CCI for San Francisco, as published by ENR	
Type of Residential Unit (in-lieu fee)	Fee per Square Foot of Net New Residential Floor Area
Single-Family Detached Home	\$37.85
Condominiums	\$35.05
Apartments	\$35.05
Nonresidential Use	Fee per Square Foot of Net New Non-Residential Floor Area
Hotel	\$17.52
Retail, Restaurants and Services	\$8.76
Office, Medical Office and Research and Development Uses	\$17.52

Bayhill Specific Plan Fees include a 5% administrative charge to cover cost of implementing and administering the Bayhill Area DIF Program.

Transportation Impact Fees may be adjusted pursuant to Chapter 12.245 for mixed-use projects that qualify for the ministerial review process.

Community Development

XIV. Parking In-Lieu Fee	
Subject to increase each July 1st based on CCI for San Francisco, as published by ENR	
Transit Corridors Plan, and U.S. Navy Site Specific Plan Areas Office Land Use (per space)	\$32,260.45
Transit Corridors Plan, and U.S. Navy Site Specific Plan Areas - All Non-Residential Land Uses (Except Office Land Uses)	
1-5 Stalls (per stall)	\$3,249.20
6-10 Stalls (per stall)	\$6,497.13
More than 10 Stalls (per stall)	\$10,369.26
Bayhill Specific Plan Area for Non-Residential Land Uses (per space)	\$77,965.50

Chapter 4: Finance

I. Delinquencies

A.	Overdue Utility Invoice	\$12.00 or 10%, whichever is greater, delinquent 1 business day following due date
B.	Overdue Business License Invoice	20% per month on the first calendar day of each month following August. Maximum delinquent charge, permissible by Municipal Code, 100% of tax due.

II. Business Tax Services

A.	New Business Application Fee		
	1. In-Town based business (50% cost recovery)		\$147.00
	2. Out-of-town based business		\$234.00
B.	Special Business Tax Database Reports	per hour/ 1-hr minimum	\$523.00

III. Permits

A.	Peddlers, Solicitors, Temporary Vendors – Application (50% cost recovery)	Rate plus applicable fingerprinting and Department of Justice Fees	\$362.00
B.	Peddlers, Solicitors, Temporary Vendors – Appeal Denial of Application		\$766.00

IV. Gambling Club Tax

Every person, corporation, partnership or other entity conducting the business of a gambling club shall pay a quarterly tax in advance, and due on January 1st, April 1st, July 1st and October 1st of each calendar year. Commencing January 1, 1995, the tax per quarter shall be calculated as follows:

Tables Permitted by Gambling Club License	1995 Quarterly Tax	FY2025-26 Quarterly Tax
	Per Table (Base)	per Table
Minimum 10	\$ 400	\$ 896.29
11 to 15	1,200	\$ 2,689.93
16 to 20	1,800	\$ 4,037.56
21 to 25	2,400	\$ 5,384.12
26 to 30	3,000	\$ 6,730.69
31 to 35	3,600	\$ 8,078.32
36 to 40	4,200	\$ 9,420.61
41 to 45	4,800	\$ 10,772.51
46 to 50	5,400	\$ 12,118.01
51 to 55	6,000	\$ 13,465.64
56 to 60	6,600	\$ 14,807.94

Beginning with the above schedule, the tax paid by gambling clubs shall automatically increase July 1st of each year, commencing July 1, 1995, by the greater of 2% or the average of the annual percentage increase in the All Urban Consumer Price Index for the San Francisco/ San Jose/Oakland area for the months ending February 28th (or 29th) and April 30th.

Chapter 5: Fire

I. Fees Related to Plan Checks, Pre-Inspections, Inspections, Re-inspections, and Fire Code Permits

	Description	Unit	Notes	Fee
A.	Fire Life Safety Plan Check Review	Per hour	1 hour minimum	\$318.00
B.	Pre-Inspection or Pre-Construction Consultation	Per hour	1 hour minimum	\$318.00
C.	Fire Safety Inspection	Per hour	1 hour minimum	\$318.00
D.	Re-inspection Fees (for all services) – 1st re-inspection			No Fee
E.	Re-inspection Fees (for all services) – 2nd re-inspection			Initial fee plus 25%
F.	Re-inspection Fees (for all services) – 3rd and each			Initial fee plus 50%
G.	Technology Cost			5% of the building, mechanical, electrical, fire, and plumbing permit
H.	Expedite Building or Planning Check fees	Per hour		\$609.00
I.	Consultation and Planning	Per hour		\$318.00
J.	After Hour Inspections (After hour inspections refers to all inspections performed after 5PM and prior to 7AM.)		3 hour minimum	\$949.00 per 3 hour

II. General Business Inspection

A.	1-2,000 sq. ft.	Per unit		\$273.00
B.	2,001-5,000 sq. ft.	Per unit		\$324.00
C.	5,001 to 10,000 sq. ft.	Per unit		\$374.00
D.	10,001 to 20,000 sq. ft.	Per unit		\$426.00
E.	20,001 to 40,000 sq. ft.	Per unit		\$477.00
F.	40,001 to 80,000 sq. ft.	Per unit		\$528.00
G.	80,001 to 120,000 sq. ft.	Per unit		\$579.00
H.	120,001 to 150,000 sq. ft.	Per unit		\$629.00
I.	150,001 to 200,000 sq. ft.	Per unit		\$679.00
J.	200,001 and up	Per Hour		Actual Cost

Fire Department

III. Multiple Dwelling Units Annual Fire Inspection (3 or more units)			
1	Multiple Dwelling Units Annual Fire Inspection (3 or more units) - Apartment Houses and Condominium complexes	Lesser of	
		Unit or	\$42.00
		Bldg	\$453.00
2	Multiple Dwelling Units Annual Fire Inspection (3 or more units) - Motels, Hotels and Lodging Houses	Lesser of	
		Unit or	\$76.00
		Bldg	\$817.00
3	Multiple Dwelling Units Annual Fire Inspection (3 or more units) - Large Complexes (over 75 living units or 9 or more buildings and may have private fire lanes and/or private fire hydrants)	Greater of	
		Unit or	\$3,727.00
		Hour	\$374.00

IV. Licensed Care Facilities			
1	Pre-inspection of licensed community care	Per hour	\$187.00
2	Residential Care Facility +6		\$447.00

V. General Fire & Life Safety Services			
	Consultation & Research, Pre-application meetings & design review, property survey, general construction inspections, processing, scheduling, and record keeping Residential		12% of Building Permit fees for Commercial and Multi-Family

Fire Department

VI. Fire Alarms/Fire Protection Systems		
Monitoring System		\$313.00
Manual System		\$313.00
Automatic System		\$517.00
Combination System		\$720.00
Emergency Responder Radio Coverage System Permit		\$633.00
Multi-Residential or Commercial Fire Alarm Remodel or Repair (Device relocation/adjustment		\$211.00
Fixed Fire Extinguishing System		\$415.00
Standpipe System		\$517.00
Storage Tank (above or below ground)		\$313.00

VII. Fire Sprinkler Systems		
One- or two-Family Dwelling Fire Sprinkler System (NFPA 13D)	Flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)	\$720.00
Multi-Residential or Commercial Fire Sprinkler System (NFPA 13 or 13R) Permit – Single Story (incl. T.I) Permit – Multi story	Flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)	\$1,128.00
Multi-Residential or Commercial Fire sprinkler Remodel or Repair (Sprinkler head relocation/adjustment		\$313.00
Underground Fireline Permit	2 inspections	\$895.00 + Actual Cost for additional inspections
Fire Service Line Inspection		\$313.00

Fire Department

VIII. Miscellaneous				
B.	Other Fire Service Detail – Engine or truck company	Per hour	Plus material	\$1,277.00
C.	Other Fire Service Detail – One person on fire watch detail	Per hour		\$336.00
D.	Response to False Alarms within any 30-day period – Single Engine: Third Response			\$727.00
E.	Response to False Alarms within any 30-day period – Single Engine: Fourth Response			\$967.00
F.	Response to False Alarms within any 30-day period – Single Engine: Fifth subsequent Response			\$1,424.00
G.	Response to False Alarms within any 30-day period – Full First Alarm Assignment: Third Response			\$2,182.00
H.	Response to False Alarms within any 30-day period – Full First Alarm Assignment: Fourth Response			\$2,016.00
I.	Response to False Alarms within any 30-day period – Full First Alarm Assignment: Fifth and Subsequent Responses			\$2,374.00
K.	Driving Under the Influence (DUI) Emergency Response		Per Government Code Section 53150-58	Actual Cost
L.	Community Cardiopulmonary Resuscitation (CPR) Class - Residents		No charge for staff time, only cost of materials	\$25.00
M.	Community Cardiopulmonary Resuscitation (CPR) Class – Non-Residents			\$50.00
N.	Fire Watch conducted by Fire Department Staff	Per-Hour		Actual Cost

Fire Department

IX. General Permit

When multiple General Permits are required, the largest fee is charged plus \$100.00 for each additional permit.

Aerosol Products	\$405.00
Amusement Buildings	\$405.00
Aviation Facilities	\$710.00
Battery System	\$710.00
Carnivals and Fairs	\$405.00
Combustible Fiber Storage	\$405.00
Combustible Material Storage	\$405.00
Compressed Gasses	\$405.00
Commercial Occupancy Assigned to Prevention	\$405.00
Commercial Rubbish-Handling Operation	\$405.00
Cryogenes	\$405.00
Dry Cleaning Plants	\$405.00
Dust-Producing Operations	\$405.00
Exhibits & Trade Shows – Display Both	\$405.00
Exhibits & Trade Shows – With Open Flame	\$405.00
Exhibits & Trade Shows – Display Fuel Powered Equipment	\$405.00
Explosives or Blasting Agents	\$710.00
Fire Hydrants and Water Control Valves	\$405.00
Flammable or Combustible Liquids	\$710.00
Hazardous Materials	\$710.00
High-Piled Combustible Storage – 20,000 saure feet or less	\$710.00
High-Piled Combustible Storage – more than 20,000 feet	\$812.00
Highrise	\$732.00
Hot-Works - One Time Application	\$405.00
Hot-Works Operations - Yearly issued permit	\$405.00
Liquefied Petroleum Gasses	\$710.00
Liquid-or-gas fueled vehicles or Equipment in Assembly Buildings	\$710.00
Live Audiences	\$710.00
Lumber Yards storing in excess of 100,000 board feet	\$557.00
Magnesium Working	\$405.00
Mobile Food Truck	\$252.00
Motor Vehicle Fuel Dispensing Stations	\$405.00
Open Burning	\$405.00
Organic Coating	\$405.00
Ovens, Industrial Baking and Drying	\$405.00
Parade Floats	\$405.00
Places of Assembly	\$659.00
Production Facilities	\$659.00
Pyrotechnical and Special Effects Material	\$710.00
Radioactive Materials	\$405.00
Refrigeration Equipment	\$557.00
Repair Garage	\$405.00
Seasonal Event Permit	\$405.00
Spraying and Dipping	\$405.00
Tents, Canopies, and Temporary Membrane Structures	\$732.00
Tire Storage	\$405.00
Wood Products	\$405.00

X. Schedule of Penalties for Administrative Fines		
	Fire Code Violations - Other than Dangerous Fireworks	
	First Offense	\$250.00
	Second Offense	\$500.00
	Third & Additional Offenses	\$1,000.00
	Dangerous Fireworks	
	First Offense	\$1,000.00
	Second Offense	\$1,000.00
	Third & Additional Offenses	\$1,000.00
	Work without a Permit	Up to 10 times the cost of the original permit

Chapter 6: Library

I. Charges for Lost Material and Damaged Material and Missing Parts

A.	Lost Item	Cost of item plus processing Fee	\$7.00
B.	Lost Periodical	Cost of item plus processing Fee	\$3.00
C.	Damaged Material and Missing Parts		
	<i>Severe Damage</i>	Cost of item plus processing Fee	\$7.00
D.	Missing or damaged CD or Cassette for an audiobook or a missing CD-ROM or floppy disk accompanying a book or video item		\$13.00

II. Other Charges

A.	Replacement of Lost Library Card		
		18 and older	\$3.00
		Younger than 18	No fee
B.	Reserving Materials (Per Item) Outside Peninsula Library System (<i>21% cost recovery</i>)		\$13.00
C.	Processing Fee for Lost Materials		\$7.00
D.	Proctoring Examinations		
	<i>1. Resident (75% cost recovery)</i>		\$118.00
	<i>2. Non-Resident</i>		\$150.00
E.	Service Charge for Debt Collection		\$13.00
F.	Charge for Faxing Services		
	<i>1. First Page</i>		\$3.00
	<i>2. All subsequent pages</i>	per page	\$2.00
G.	Photocopies Printouts		
	<i>1. Black/White</i>	per page	\$0.15
	<i>2. Color</i>	per page	\$0.30
H.	Computer Printouts		
	<i>1. Black/White - first three pages free, per page cost thereafter</i>	per page	\$0.15
	<i>2. Color</i>	per page	\$0.30

Chapter 7: Police

I. Alarms and Fingerprinting

A.	Repeat False Alarm Within a 180-Day Period		
	Third Alarm		\$125.00
	Fourth Alarm		\$156.00
	Fifth Alarm and subsequent alarms		\$187.00
B.	Fingerprinting Service (Required for all Permits) Live scan		Actual Costs as established by the California Department of Justice plus staff time

II. Permits

A.	Cardroom License and Permits		
	Gambling Club License	Rate plus deposit, actual cost of staff time plus live scan	\$1,479.00
	1. Annual Renewal, table count		\$346.00
	2. Duplicate License		\$103.00
	3. Cardroom License and Permits – Notary Fees		Actual Cost
B.	Work Permit, Initial		\$746.00
	1. Renewals	Rate plus applicable fingerprinting, Department of Justice and notary fees as set forth in GC 8211	\$228.00
	2. Duplicate Copy		\$66.00
	3. Appeal Denial of Application		\$1,110.00
C.	Pawn Broker/Secondhand Dealer - Dealer License	Rate plus live scan cost	\$746.00

Police

Permits Continued

	2. Employee, Initial	Rate plus applicable fingerprinting and Department of Justice fees	\$533.00
	3. Renewal	Rate plus applicable fingerprinting and Department of Justice fees	\$267.00
	4. Duplicate Copy		\$66.00
	5. Appeal Denial of Application		\$1,110.00
D.	Places of Public Amusement, Public Dance, or Entertainment		
	1. Application	Rate plus applicable fingerprinting and Department of Justice fees	\$4,756.00
	2. Transfer License		\$4,654.00
	3. Appeal Denial of Application		\$5,227.00
E.	Sidewalk Vendors		
	<i>“Sidewalk vendor” or “vending” means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance, or from one’s person, upon a public sidewalk or other pedestrian path</i>		
	1. Application	Rate plus applicable fingerprinting and Department of Justice fees	\$723.00

III. Vehicle Services

A.	Driving Under the Influence (DUI) Emergency Response		Actual Cost per Government Code Section 53150-58
	1. Vehicle Manslaughter	Rate or maximum allowed by law, which-ever is greater	\$1,344.00
	2. Stored Vehicle Release		\$223.00

IV. Animal Control

	Animal Control Services		Fees shall be consistent with those charged by the SMC Division of Animal Control Services
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Police

V. Residential Permit Parking			
A.	Permit Issuance (1st Permit)		No Fee
B.	Permit Issuance (2nd Permit)	per year	\$63.00
C.	Replacement Sticker		\$134.00
D.	Visitor/Guest/Caregiver Parking Placard (6 guest passes per month)	Rate per day	\$7.00
		Rate per week	\$63.00

VI. Miscellaneous			
A.	Police Report Reproduction		\$33.00
B.	Photographic Reproduction:		\$66.00
C.	Audio Recording Reproduction: * Subpoena required* Civil Subp \$15/Criminal Subp no charge		
	1. Production Reproduction		\$195.00
	2. Duplication:		\$195.00
	3. Booking Fee		SMC Rate
D.	Visa Clearance Letter		\$100.00
E.	Police Safety Plan Check		Actual cost
F.	Party Nuisance Response Fee (Third Response in Twenty-Four Hour Period)		Actual cost
	Civil Subpoena (9% cost recovery)(Legislative max \$15)		\$15.00
G.	Civil Subpoena – Officer Appearance (34% cost recovery)(Legislative max \$275)		\$275.00
H.	Contractual Outside Detail for Uniformed Officers: All Other		\$287.00
I.	Storage of Firearm		\$187.00
	Storage of Firearm – each additional (<i>see Appendix</i>)		\$32.00
J.	Storage of Vehicles Towed to SBPD and stored as evidence, charges commence 30 days after written notice to R/O, L/O and or insurance, etc. of needed release (See Appendix CA Vehicle Code Section 22850.5)	Rate per day (Amount determined by OPTS Tow Rotation)	\$106.00

Police

VII. Massage Establishment		
Establishment Certificate for Non-Practitioner Owners – Basic Fee		Actual Costs of investigations and background checks
<i>Investigation CAMTC/Verification/Processing/Safety Inspection</i>		
Establishment Certificate for Non-Practitioner Owners – Bi-Annual Renewal Basic Fee Annual Renewal Basic Fee		Actual Costs of investigations and background checks
<i>Investigation CAMTC/Verification/Processing/Safety Inspection</i>		
Establishment Certificate for Practitioner/Owner – Basic Fee		Actual Costs of investigations and background checks
<i>Verification/Processing/Safety Inspection</i>		
Establishment Certificate for Practitioner/Owner – Bi-Annual Renewal Basic Fee		Actual Costs of investigations and background checks
<i>Verification/Processing/Safety Inspection</i>		
Appeal Process for Denial – Non-Practitioner Owners	Rate plus actual time spent x rate per hour	\$623.00
<i>Investigation CAMTC/Verification/Processing/Safety</i>		
Appeal Process for Denial –Practitioner/Owner	Rate plus actual time spent x rate per hour	\$312.00

Police

VIII. Administrative Fines	
Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – First Violation	\$125.00
Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – Second Violation of the same provision	\$249.00
Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – Third Violation of the same provision	\$623.00
Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – Late Payment fee	10% of unpaid balance
Building and Safety Code Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – First Violation	\$125.00
Building and Safety Code Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – Second Violation of the same provision	\$623.00
Building and Safety Code Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – Third Violation of the same provision	\$1,245.00
Building and Safety Code Administrative Fines for violations of Title 5 (Nuisances), Chapters 5.04 and 5.08 of Municipal Code – Late Payment fee	10% of unpaid balance
IX. Cannabis Establishment	
Commercial Cannabis Operator's Permit Review and Background Checks	Actual Costs of investigations and background checks
Commercial Cannabis Operator's Permit Renewal and Background Checks	Actual Costs of investigations and background checks

Police: Schedule of Parking Penalty and Fine Forfeiture

Schedule of Parking Penalty and Fine Forfeiture

The California Vehicle Code authorizes the City Council to establish local parking regulations and to set penalties for violations.

Description	Fine	Delinquent Fee
Drive Park Public Grounds	\$60.00	\$51.00
Bicycle on Sidewalk	\$60.00	\$51.00
Vending in Vista Area	\$60.00	\$51.00
Permit Parking	\$90.00	\$51.00
Parked in Fire Lane	\$120.00	\$51.00
Within an Intersection	\$120.00	\$51.00
Crosswalk	\$120.00	\$51.00
Between Zone and Curb	\$60.00	\$51.00
15 ft. of Firehouse	\$60.00	\$51.00
Blocking a Driveway	\$60.00	\$51.00
Parking on a Sidewalk	\$60.00	\$51.00
Near Excavation	\$60.00	\$51.00
Double Parking	\$120.00	\$51.00
Loading Zone	\$90.00	\$51.00
Parked in Tunnel	\$60.00	\$51.00
Parked on Bridge	\$60.00	\$51.00
Pkd Red Zone Accessible Curb Ramp	\$368.00	\$51.00
Parked Within 18-in of Curb	\$60.00	\$51.00
Within 18-in of Curb	\$60.00	\$51.00
Posted No Parking State Highway	\$90.00	\$51.00
Accessible Parking	\$404.00	\$51.00
Accessible Crosshatch	\$404.00	\$51.00
Accessible Space/Crosshatch	\$404.00	\$51.00
Crosshatch	\$404.00	\$51.00
Parked Within 15 ft of Hydrant	\$60.00	\$51.00
Unattended Running Vehicle	\$60.00	\$51.00
Stopped 7-1/2' of RIR Track	\$60.00	\$51.00
Obstruct Sidewalk access/Accessible Curb Ramp	\$404.00	\$51.00
Abandoned Vehicle	\$138.00	\$51.00
Rear Reflectors req. \$10/proof	\$60.00	\$51.00
Turn Signals req. \$10/proof	\$60.00	\$51.00
Mirrors Required req. \$10/proof	\$60.00	\$51.00
Windshield Required req. \$10/proof	\$60.00	\$51.00
No Gas Cap req. \$10/proof	\$60.00	\$51.00
Low Tire Tread req. \$10/proof	\$60.00	\$51.00
Mudguard Required req. \$10/proof	\$60.00	\$51.00
Unregistered Vehicle req. \$10/proof	\$76.00	\$51.00
Foreign Registration	\$60.00	\$51.00
Stolen Plates/Fail to Report	\$60.00	\$51.00
Improper Use of Registration	\$159.00	\$51.00
False Evidence of Registration	\$159.00	\$51.00
Reg. Displayed Wrong Vehicle	\$60.00	\$51.00
License Plate/wrong vehicle	\$614.00	\$51.00
Use Motor Vehicle Human Habi Prohibited	\$60.00	\$51.00
Display of Plates req. \$10/proof	\$60.00	\$51.00
Position of Plates req. \$10/proof	\$60.00	\$51.00
Impair Recognition of License Plate req. \$10/proof	\$120.00	\$51.00
License Plate Cover - \$10/proof	\$60.00	\$51.00
Improper Display-Plates req. \$10/proof	\$60.00	\$51.00

Police: Schedule of Parking Penalty and Fine Forfeiture

Schedule of Parking Penalty and Fine Forfeiture

The California Vehicle Code authorizes the City Council to establish local parking regulations and to set penalties for violations.

Description	Fine	Delinquent Fee
No Tabs req. \$10/proof	\$60.00	\$51.00
Bus Zone / Red Zone / Sign	\$60.00	\$51.00
No Parking / Curb Red	\$60.00	\$51.00
Parking Median Strip	\$60.00	\$51.00
No Parking Anytime/Red Zone	\$60.00	\$51.00
Street Cleaning	\$48.00	\$51.00
Fire Lane	\$120.00	\$51.00
Loading Zone	\$90.00	\$51.00
Yellow/Green/White Zone	\$90.00	\$51.00
Accessible Parking Space	\$120.00	\$51.00
Wheels not Curbed on Street	\$60.00	\$51.00
Wheels not Curbed off Street	\$60.00	\$51.00
Parked Over 72 Hours	\$120.00	\$51.00
Vehicle Parking Disposal for Sale	\$60.00	\$51.00
Repair of Vehicle on Street	\$90.00	\$51.00
Overtime Parking	\$90.00	\$51.00
Parked Outside of Markings	\$90.00	\$51.00
No Parking or Standing	\$120.00	\$51.00
Parking on City Property	\$60.00	\$51.00
Designated Comm Route	\$120.00	\$51.00
Ex Wt Hire Adver. Out of Com RT	\$132.00	\$51.00
Restricted Comm Parking Oversize	\$120.00	\$51.00
Removal of Markings / chalk	\$120.00	\$51.00
Parked on Front Lawn	\$60.00	\$51.00
Abandoned Veh Private Prop	\$153.00	\$51.00
Admin Cost to Remove Vehicle	\$120.00	\$51.00
Taxi Zone	\$60.00	\$51.00
Obstructing Flow of Traffic	\$120.00	\$51.00
Within 15 ft of Fire Hydrant	\$60.00	\$51.00
Red Zone	\$120.00	\$51.00
Yellow Zone	\$90.00	\$51.00
Parked After Hours	\$60.00	\$51.00
No Pkg Signed Area	\$120.00	\$51.00
Fire Trail	\$120.00	\$51.00
Equestrian or Hiking Trail	\$60.00	\$51.00
Blocking Entrance/Exit Gate	\$120.00	\$51.00
Lawn or Grassy Area	\$60.00	\$51.00
Picnic Area	\$60.00	\$51.00
Take up More Than One Space	\$90.00	\$51.00
Administrative Fee	\$0.00	\$0.00
Returned Check Fee	\$30.00	\$0.00
Collection Fee	\$0.30	\$0.00
Correctable Amount	\$11.00	\$0.00
Effective Date of Fines	\$0.00	\$0.00
ICS Collection Fee	\$30.00	\$0.00
Original Citation Not Received	\$0.00	\$0.00

Police Department

Firearm Storage Fees

33875. (a) Notwithstanding any other law, no law enforcement agency or court shall be required to retain any firearm, ammunition feeding device, or ammunition for more than 180 days after the owner has been notified by the court or law enforcement agency that the property has been made available for return. An unclaimed firearm, ammunition feeding device, or ammunition may be disposed of after the 180-day period has expired.

(b) This section shall become operative on July 1, 2020.

33880. (a) A city, county, or city and county, or a state agency may adopt a regulation, ordinance, or resolution imposing a charge equal to its administrative costs relating to the seizure, impounding, storage, or release of any firearm, ammunition feeding device, or ammunition.

(b) The fee under subdivision (a) shall not exceed the actual costs incurred for the expenses directly related to taking possession of any firearm, ammunition feeding device, or ammunition, storing it, and surrendering possession of it to a licensed firearms dealer or to the owner.

(c) The administrative costs described in subdivisions (a) and (b) may be waived by the local or state agency upon verifiable proof that the firearm, ammunition feeding device, or ammunition was reported stolen at the time it came into the custody or control of the law enforcement agency.

(d) The following apply to any charges imposed for administrative costs pursuant to this section:

(1) The charges shall only be imposed on the person claiming title to the firearm, ammunition feeding device, or ammunition.

(2) Any charges shall be collected by the local or state authority only from the person claiming title to the firearm, ammunition feeding device, or ammunition.

(3) The charges shall be in addition to any other charges authorized or imposed pursuant to this code.

(4) A charge shall not be imposed for a hearing or appeal relating to the removal, impound, storage, or release of any firearm, ammunition feeding device, or ammunition, unless that hearing or appeal was requested in writing by the legal owner of the property. In addition, the charge may be imposed only upon the person requesting that hearing or appeal.

(e) Costs for a hearing or appeal related to the release of any firearm, ammunition feeding device, or ammunition shall not be charged to the legal owner who redeems the property, unless the legal owner voluntarily requests the post storage hearing or appeal. A city, county, city and county, or state agency shall not require a legal owner to request a post storage hearing as a requirement for release of the firearm, ammunition feeding device, or ammunition to the legal owner.

(f) This section shall become operative on July 1, 2020.

(Repealed and added by Stats. 2018, Ch. 780, Sec. 22. (SB 746) Effective January 1, 2019. Section operative July 1, 2020, by its own provisions.)

Police Department

Vehicle Storage Fees

21721. (a) A peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code, may cause the removal and seizure of a pocket bike, upon the notice to appear for a violation of Section 21720. A pocket bike so seized shall be held for a minimum of 48 hours.

(b) A violator of this section shall be responsible for all costs associated with the removal, seizure, and storage of the pocket bike.

(c) A city, county, or city and county may adopt a regulation, ordinance, or resolution imposing charges equal to its administrative costs relating to the removal, seizure, and storage costs of a pocket bike. The charges shall not exceed the actual costs incurred for the expenses directly related to removing, seizing, and storing a pocket bike.

(d) An agency shall release a seized pocket bike to the owner, violator, or the violator's agent after 48 hours, if all of the following conditions are met:

(1) The violator or authorized agent's request is made during normal business hours.

(2) The applicable removal, seizure, and storage costs have been paid by the owner, or any other responsible party.

(Added by Stats. 2005, Ch. 323, Sec. 4. Effective January 1, 2006.)

22850.5. (a) A city, county, or city and county, or a state agency may adopt a regulation, ordinance, or resolution establishing procedures for the release of properly impounded vehicles to the registered owner or the agent of the registered owner and for the imposition of a charge equal to its administrative costs relating to the removal, impound, storage, or release of the vehicles to the registered owner or to the agent of the registered owner. Those administrative costs may be waived by the local or state authority upon verifiable proof that the vehicle was reported stolen at the time the vehicle was removed.

(b) The following apply to any charges imposed for administrative costs pursuant to subdivision (1) The charges shall only be imposed on the registered owner or the agents of that owner and shall not include any vehicle towed under an abatement program or sold at a lien sale pursuant to Sections 3068.1 to 3074, inclusive, of, and Section 22851 of, the Civil Code unless the sale is sufficient in amount to pay the lienholder's total charges and proper administrative costs.

(2) Any charges shall be collected by the local or state authority only from the registered owner or an agent of the registered owner.

(3) The charges shall be in addition to any other charges authorized or imposed pursuant to this code.

(4) No charge may be imposed for any hearing or appeal relating to the removal, impound, storage, or release of a vehicle unless that hearing or appeal was requested in writing by the registered or legal owner of the vehicle or an agent of that registered or legal owner. In addition, the charge may be imposed only upon the person requesting that hearing or appeal.

No administrative costs authorized under subdivision (a) shall be charged to the legal owner who redeems the vehicle unless the legal owner voluntarily requests a post storage hearing. No city, county, city and county, or state agency shall require a legal owner or a legal owner's agent to request a post storage hearing as a requirement for release of the vehicle to the legal owner or the legal owner's agent. The impounding agency, or any person acting on behalf of the agency, shall not require the legal owner or the legal owner's agent to produce any documents other than those specified in paragraph (3) of subdivision (f) of Section 14602.6 or paragraph (3) of subdivision (e) of Section 14602.7. The impounding agency, or any person acting on behalf of the agency, shall not require any documents to be notarized. (Amended by Stats. 2015, Ch. 740, Sec. 17. (AB 281) Effective January 1, 2016.)

Chapter 8: Public Works

I. Encroachment Permit			
A.	Sidewalk or Street Closure/Traffic Control – No Excavation (Includes Permit and 1 hour of Engineering Review)	Rate plus Actual Cost of any additional plan review and inspection cost	\$296.00
B.	Minor Encroachment (Includes Permit, 1 hour of Engineering Review and up to 2 Inspections)	Rate plus Actual Cost of any additional plan review and inspection cost	\$577.00
<p><i>Minor Encroachment Defined: Any type of encroachment outside a paved area that requires excavation no deeper than 12 inches or, in the case of sidewalk replacement, is not more than 75 square feet. Typical Minor Encroachments include sidewalk, driveway approach and curb drain replacements or installations.</i></p>			
	Performance Deposit (Refundable upon satisfactory completion of work)		\$374.00
C.	Regular Encroachment Permit (Includes Permit, 1 hour of Engineering Review, and up to 2 Inspections)	Rate plus Actual Cost of any additional plan review and inspection cost	\$577.00
<p><i>Regular Encroachment Defined: Any type of encroachment that is inside a traveled way or public parking area, requires excavation deeper than 12 inches, or, in the case of sidewalk replacement, is 75 square feet or larger. Typical regular encroachments include trenching within any street, public parking area or public utility easement, connection to any City-owned or public owned utility or facility, or any use of a public street which might affect the flow of traffic or public parking. Other types of regular encroachments include any Public Works related construction that will be dedicated for public use.</i></p>			
	Performance and Payment Bond or Deposit (Refundable upon satisfactory completion of work; Contractors who obtain more than 5 permits annually through the City, may be required to obtain a blanket performance bond in lieu of individual deposits.)		Up to 100% of Value of Work (\$600.00 minimum)
D.	Defined: Cost of staff time charged at the current fully burdened hourly rate, reimbursement of third-party costs, and/or other direct costs as relevant (Drawdown deposit may be required for large or complex encroachment)		Actual Cost
E.	Penalty for commencing work without a permit		2% of Value of Work (\$600.00 minimum)

Public Works

II. Parking Space Restriction

A. Short-Term

Metered spaces will additionally be charged the full day's rate to occupy the space each day for the duration of the permit.

	1. Residential Zone Parking Space Restrictions (32% cost recovery)	per week / per space	\$93.00
	<i>Metered spaces will additionally be charged the full day's rate to occupy the space for the duration of the permit.</i>	per space, per day for metered spaces	On-street: \$11.76 Off-street: \$3.43
	2. Commercial Zone Parking Space Restriction (63% cost recovery)	per week / per space	\$186.00
	<i>Metered spaces will additionally be charged the full day's rate to occupy the space for the duration of the permit.</i>	per space, per day for metered spaces	On-street: \$11.76 Off-street: \$3.43
	3. Debris bin / Storage bin / PODs (32% cost recovery)	per week	\$93.00

B. Long-Term

All requests to have curbs painted for no parking, loading zones, limited time duration, accessibility, or any other purpose for the benefit of that specific property shall be assessed a fee to cover all costs associated with the analysis and public approval process necessary to complete the request. This fee covers the analysis and public approval process. After approvals are obtained, the applicant will be provided a separate invoice for the cost of any signage or painting work.

	1. Residential Special Parking Restriction (Design and Public Approval Process)	Rate per Hour plus Actual Cost of any signage or painting work	\$3,098.00
	2. Commercial Special Parking Restriction (Design and Public Approval Process)	Rate per Hour plus Actual Cost of any signage or painting work	\$8,958.00
	3. Site Inspections for Preliminary Analysis		\$214.00

III. Grading Permits

A.	Permit Filing		\$295.00
B.	Plan Checking / Engineering Review / Inspection (Includes third-party cost)		Actual Cost
C.	Performance bond		Up to 100% of value of work (\$600.00 minimum)
D.	Penalty for commencing work without a permit		2% of value of work (\$600.00 minimum)

IV. Paid Parking Program

A. On-Street Parking			
	20 minutes	Monday through Sunday, 10:00A.M. to 8:00P.M., 2 Hour Maximum	\$0.75
	1 hour		\$1.50

B. Off-Street Parking

	1 Hour	<p>Monday through Sunday, 8:00A.M. to 6:00P.M., 10 Hour Maximum</p>	\$0.50 plus \$0.10 credit card convenience fee
	2 Hours		\$1.00
	3 Hours		\$1.50
	4 Hours		\$2.00
	5 Hour		\$2.00
	6 Hours		\$2.50
	7 Hours		\$3.00
	8 Hours		\$3.00
	9 Hours		\$3.50
	10 Hours		\$3.50

Public Works

V. Oversize / Overweight Vehicle Permit

Permit allows for the operation of vehicles of a size, load weight or vehicle weight exceeding the maximum specified in the Vehicle code of the State of California on certain City streets.

A.	Single Trip (82% cost recovery - fee specified by State law)	per Trip	\$16.00
B.	Annual Permit (82% cost recovery - fee specified by State law)	per year	\$90.00
C.	Repetitive Permit (82% cost recovery - fee specified by State law)	90 day max	\$90.00

VI. National Pollutant Discharge Elimination System (NPDES) Fees

A.	Construction (LID/BMP Inspection)		Actual Cost
B.	Post-Construction (BMP Inspection) (Not applicable for sites with only Vault Based Stormwater Treatment Systems)	per year	\$197.00
C.	Commercial – Restaurant		\$573.00
D.	Industrial – General / Automotive / Gas Station		\$573.00
E.	NPDES Re-inspection Fee / Incidence Response	per hour	\$188.00

VII. Wastewater Discharge Permit

The Water Quality Control Plant is jointly owned by the City of San Bruno and South San Francisco and operated by the City of South San Francisco.

A.	Significant Industrial User (Every 3 years)	Rate plus Actual Cost of South San Francisco fee if any	\$644.00
B.	Moderate Industrial User (Every 3 years)	Rate plus Actual Cost of South San Francisco fee if any	\$644.00
C.	General / Groundwater Discharge Permit (Every 3 years or as conditions change – Includes Permit, 2 hours of Engineering Review, and up to 2 Inspections)	Rate plus Actual Cost of any additional plan review, inspection, South San Francisco fee if any, and wastewater treatment costs	\$1,154.00
D.	Review, Monitoring, or inspections for Wastewater Discharge Permit	Actual Cost	Actual Cost
E.	Wastewater Lab Testing / Analysis	Actual Cost	Actual Cost

VIII. Agreements

A.	Revocable Encroachment Permit		\$766.00
B.	Assignment and Assumption Agreement		\$766.00

IX. Small Wireless Facility

A.	Small Wireless Facility in Public Right-of-Way or Public Utility Easement (Includes up to a total of 350 mailings)	Rate plus Actual Cost of any additional mailings and third-party cost plus 20% administrative fee	\$5,882.00
B.	Appeal (15% cost recovery)		\$280.00

Public Works

X. Public Works Hourly Rate

A.	Inspection Services	per hour	\$188.00
B.	Plan Review and Advanced Inspection Services	per hour	\$214.00

XI. Miscellaneous Fees and Permits

A.	Street / Easement Vacation or Abandonment or Other Engineering-Related Request		Filing Fee plus Actual Cost
B.	Public Works Building Permit Plan Review		Actual cost, or 12% of Building Permit fees (including MEP), or minimum flat fee of \$213, as determined by the City Engineer
C.	Filing Fee		\$295.00
D.	Sewer Lateral Inspection (Point of Sale)		\$188.00
E.	Water Service Connection (Includes Labor, Equipment and Materials and Administrative Fee plus Capacity and Service Charges as applicable)		Actual Cost
F.	Hydrant Flow Testing (Includes 1 hour of Portable Generator, 1 hour of Two Trucks with Tools, and Water Usage Charge per Hydrant Test)	per Hydrant (2 hydrant minimum)	\$966.00
G.	Block Party Permit (Assumes City Council approval is not necessary)	Rate plus Actual Cost of Corporation Yard labor, Insurance Rider Premium, and other department cost if any	\$188.00
H.	No Parking Signs (30% cost recovery)	each	\$5.00
I.	Property Records Request	per hour	\$214.00
J.	Technology Fee		7.9%
K.	Permit Extension Beyond Expiration (Fee may be waived at the discretion of the Public Works Director)	Rate plus Actual Cost	\$94.00
L.	Newspaper Rack Permit	per hour	\$188.00

XII. Restrictions on Encroachment

No encroachment shall be allowed in any street that has received an asphalt concrete resurfacing within the previous five years or has received a surface seal within the previous two years unless approved by the City Engineer. In the event the work is approved and causes an excavation in such a street, the Encroachment Permit will be conditioned to provide restoration and repair. The permit applicant may make payment in lieu of such work at the discretion of the City Engineer.	Per square foot of pavement moratorium repair	\$7.00
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XIII. Waiving of Encroachment Fees

If work or an improvement that encroaches in the public right-of-way is considered a public good or benefit, the Public Works Director is authorized to waive any and all fees related to such encroachment	Determined by the Public Works Director
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XIV. Parklet Permits

A.	Parklet Permit (0% cost recovery)		\$0.00
B.	Parklet Permit Annual Use of Space Fee	Per parking space occupied by parklet	\$2,515.00
C.	Parking Permit Appeal		\$272.00

Public Works: Wastewater Services

Capacity Charges

Capacity Charges are indexed annually on July 1 based on the ENR CCI 20-city average

Residential (Capacity charge per residential dwelling unit)

Single-Family or Duplex		\$7,056
Multi-Family (3 or more dwelling units)		\$5,644

Non-Residential (Capacity charge based on water meter size)

3/4 Inch Meter		\$7,056
1 Inch Meter		\$11,761
1 1/2 Inch Meter		\$23,523
2 Inch Meter		\$37,636
3 Inch Meter		\$70,569
4 Inch Meter		\$117,616
6 Inch Meter		\$235,230
8 Inch Meter		\$376,368

Service Charges

Office

Engineering Design and Service Location		Actual Cost of Staff Time
Security Deposit		\$55.00
New Account/Transfer Charge		\$44.00
Returned Check		City Fee

Field/Special Appointment

Tapping, Service Connection or Cross-Connection inspection, miscellaneous work		Actual Cost of Staff Time and Materials
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Fines and Penalties

Residential Customers Billed Bi-Monthly

First Payment Delinquent After 21 Days

Second Payment Delinquent After 41 Days

-and-

For All Other accounts, Delinquent After 30 days		The greater of \$12.00 or 10% of unpaid current billing of unpaid billing balance (whichever is greater)
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Public Works: Water Services

Capacity Charge

Capacity Charges are indexed annually on July 1 based on the ENR CCI 20-city average

Residential (Capacity charge per residential dwelling unit)		
Single-Family or Duplex		\$8,080
Multi-Family (3 or more dwelling units)		\$5,252
Non-Residential (Capacity charge based on water meter size including irrigation meters)		
3/4 Inch Meter		\$8,080
1 Inch Meter		\$13,455
1 1/2 Inch Meter		\$26,950
2 Inch Meter		\$43,113
3 Inch Meter		\$80,811
4 Inch Meter		\$134,671
6 Inch Meter		\$269,385
8 Inch Meter		\$431,010

Service Charges

Office

Engineering Design and Service Location		Actual Cost
Security Deposit		\$28.00
New Account/Transfer Charge		\$11.00
Returned Check		City Fee
Special Permits (hydrants, irrigations, etc.)		Actual Cost (time and materials)

Field

Turn-On/Turn-Off, New Service, Special and Final Meter Readings, and Special Appointments

During Regular Business Hours		\$33.00
After Hour Service		\$66.00
Automatic Meter Reader (AMR) transmitter, as required by City		\$240.00
Labor/Equipment/Meter, Pipe, and other Materials		Actual Cost
Administrative Fee		15% of total installation cost

Construction Water Meter

Refundable Deposit		Equals Cost of Meter which varies by Size
Connect/Disconnect		\$132.00
Miscellaneous Work		Actual Cost (time and materials)

Fines and Penalties

Unauthorized Water Use, Illegal Turn-Ons and Open Meter Bypass, Illegal Connection	first occurrence	\$960 for first occurrence
each additional occurrence		\$319 per occurrence
For Residential Customers Billed Bi-Monthly: First Payment Delinquent After 21 Days, Second Payment Delinquent After 41 Days. For All Other customers, Delinquent After 30 Days		The greater of \$12 or 10% of unpaid current

-and-

Turn-On/Turn-Off for Late Payments	8am-3pm	\$110
Turn-On/Turn-Off for Late Payments	After 3pm	\$176

Chapter 9: Parks & Recreation

I. Indoor Rental		
Community Centers (Hourly Base Rate)	FY2025-26	
<i>Portola Community Center</i>	\$73.00	
Senior Center (Hourly Base Rate)		
<i>Conference Room</i>	\$109.00	
<i>Craft Room</i>	\$109.00	
<i>Assembly Room</i>	\$190.00	
<i>Kitchen Rental (hourly rate WITHOUT Assembly Room)</i>	\$231.00	
<i>Kitchen Rental (flat rate WITH Assembly Room)</i>	\$116.00	
Library Community Room (Hourly Base Rate)		
<i>Community Room</i>	\$102	
	FY2025-26	
Recreation and Aquatic Center (Hourly Rate)	Off Peak	Base
Community Hall	\$400	\$571
Community Hall – Room A or B	\$220	\$314
Conference Room	\$55	\$78
Classroom 1 and 2	\$221	\$315
Classroom 1 or 2	\$138	\$197
Small Classroom	\$109	\$155
Gymnasium, Full	\$210	\$233
Gymnasium, Half	\$104	\$116
Group Exercise Room	\$113	\$125
Pool, Wading (Includes Two (2) Lifeguards)	\$250	
Pool, Indoor or Outdoor (Includes Three (3) Lifeguards)	\$275	
Aquatics – Party Room	\$40	
Aquatics – Lane Use Fee	\$20	

*Off Peak (Monday to Friday from 10AM-4PM)

II. Outdoor Rentals	
Outdoor Facilities	FY2025-26
Centennial Plaza	\$250.00
Rotary Pavilion Minor Event (less than 25 people - no grass area)	\$250.00
Rotary Pavilion Moderate Event (26-50 People)	\$350.00
Rotary Pavilion Major Event (more than 50 people)	\$450.00
RAC Plaza	\$225.00
Picnic Areas (Small)	
City Park Areas 1-5 and 8-11, Commodore Park, Grundy Park	\$127.00
Picnic Areas (Medium)	
City Park Areas 6, 7 and 12	\$139.00
Picnic Areas (Large)	
City Park Area 14 (Beckner Shelter)	\$462.00
Concession Stand (Tom Lara Field) - 2 Week Rental	
March & April	\$231.00
May, June, July, August	\$347.00
September & October	\$174.00
Daily Rate	\$87.00
III. Athletic Fields & Tennis Courts	
Athletic Field Rental for Other than Organized Youth Sports (Hourly Rates)	FY2025-26
<i>Base Rate</i>	\$58.00
<i>Resident</i>	\$45.00
<i>Non-Profit Organization</i>	\$22.00
Sport Field Lighting Fee (Hourly Rates)	
<i>Diamond 3</i>	\$12.00
<i>Diamond 2 & Center Field</i>	\$21.00
<i>Lara & Center Field</i>	\$24.00
<i>Lions Baseball Field</i>	\$14.00
<i>Lions Football Field</i>	\$7.00
Field Use Fee (Per Player Per Season - Organized Youth Sports Only)	
<i>Base Rate</i>	\$18.00
<i>Resident or Non-Profit Organization</i>	\$11.00
Tennis Court (Hourly Fees Per Court)	
<i>Base Rate</i>	\$11.00
<i>Resident or Non-Profit Organization</i>	\$7.00

IV. Tree Maintenance Fees	
New Street Trees Fee	FY2025-26
0% Cost Recovery - \$124 cost	\$0.00
Private Tree Maintenance	
Tree Pruning Permit (33% cost recovery)	\$88.00
Tree Removal Permit (67% cost recovery)	\$176.00
Private Tree Maintenance Removal/Replacement	
One – 36" box tree or two 24" box trees per tree removal (84% cost recovery)	\$517.00
Non-Replacement Fee	\$614.00
V. Memorials	
Memorial Items	FY2025-26
Plaque (84% Cost Recovery)	\$497.00
Bench - (100% Cost Recovery)	\$3,500-\$5,000
Tree	\$944.00

Parks & Recreation

VI. RAC Membership

FY2025-26

Membership Types (Age Groups/Residents and Non-Resident Rates)	Monthly	Annual
Youth (2-13) Resident	\$39.00	\$468.00
Youth (2-13) Non-Resident	\$46.00	\$552.00
Adult/Teen (14-49) Resident	\$55.00	\$660.00
Adult/Teen (14-49) Non-Resident	\$66.00	\$792.00
Senior Resident (50+) Resident	\$44.00	\$528.00
Senior Resident (50+) Non-Resident	\$53.00	\$636.00
Additional Youth (2-13) Resident	\$33.00	\$396.00
Additional Youth (2-13) Non-Resident	\$39.00	\$468.00
Additional Adult/Teen (14-49) Resident	\$47.00	\$564.00
Additional Adult/Teen (14-49) Non-Resident	\$56.00	\$672.00
Additional Senior (50+) Resident	\$37.00	\$444.00
Additional Senior (50+) Non-Resident	\$45.00	\$540.00
Military (Discount to Base Rate)	Less 10%	Less 10%
Corporate Membership (5-10 employees) Discount to Base Rate	Less 15%	Less 15%
Corporate Membership (11-50 employees) Discount to Base Rate	Less 20%	Less 20%
Corporate Membership (51+ employees) Discount to Base Rate	Less 25%	Less 25%
Other Fees	FY2025-26	
Initiation Fee per member (Monthly Memberships)	\$50.00	
Cancellation Fee per member (Annual Memberships)	\$50.00	
15-Visit Pass	FY2025-26	
Youth (2-13) Resident	\$90.00	
Youth (2-13) Non-Resident	\$120.00	
Adult/Teen (14-49) Resident	\$150.00	
Adult/Teen (14-49) Non-Resident	\$180.00	
Senior (50+) Resident	\$120.00	
Senior (50+) Non-Resident	\$150.00	
Daily Drop-In	FY2025-26	
Youth (2-13) Resident	\$6.00	
Youth (2-13) Non-Resident	\$8.00	
Adult/Teen (14-49) Resident	\$10.00	
Adult/Teen (14-49) Non-Resident	\$12.00	
Senior (50+) Resident	\$8.00	
Senior (50+) Non-Resident	\$10.00	
Group Rate (15 people or more, purchased 72hrs in advance)	\$6.00	
Military Discount to Daily Drop In Base Rate	Less \$2	
Drop In Fee Infant to 2 years – Aquatics Only	No Charge	

VII. RAC Program Fees		
Aquatics	Resident	Non-Resident
Swim Lessons Parent/Tot Classes (per class)	\$8.25	\$10.30
Swim Lessons Preschool Group Classes (per class)	\$12.40	\$14.90
Swim Lessons Youth Group Classes (per class)	\$11.10	\$13.30
Swim Lessons Adult Group Classes (per class)	\$12.40	\$14.90
Swim Lessons (Semi) Private Lessons (per class)	\$41 - \$62	\$49-\$74
Lifeguard Certification Class	\$335.00	\$402.00
Birthday Party Package	\$350-\$750	\$420-\$900
Fitness	FY2025-26	
	Resident	Non-Resident
Personal Training (per hour)	\$50.00	\$60.00
RAC Child Watch Program Daily Fee	\$5.00	\$7.00
RAC Child Watch Program Monthly Unlimited	\$30.00	\$42.00
<i>For services with a fee range, fees will be determined in negotiation with outside vendors and approved by the Community Services Director based on market rate and desired cost recovery for the program.</i>		
VIII. Recreation Program Fees		
Youth Sports - Prices per season	FY2025-26	
	Resident	Non-Resident
Middle School Sports	\$130-\$400	\$155-\$480
Elementary School Sports	\$80 - \$250	\$95 - \$300
Adult Sports – Prices per season <i>**Resident rate requires 50% participants are residents</i>	FY2025-26	
	Resident	Non-Resident
Adult Sports Leagues Teams	\$215-\$1,250	\$260-\$1,500
City Run Camps	FY2025-26	
	Resident	Non-Resident
Seasonal Camps	\$160-\$300	\$200-375
Camp Connection AM/PM (1wk)	\$15.00	\$18.00
Camp Connection Lunch	\$0	\$0
Late Pick-Up <i>(10 minutes after end of program)</i>	\$20.00	\$24.00
City Run Programs	FY2025-26	
	Resident	Non-Resident
Social Connection	\$4.00-\$10.00	\$5.00 -\$12.00
Special Events	FY2025-26	
	Resident	Non-Resident
Outdoor Event Booth Fee	\$50-\$300	\$60-\$360
Indoor Event Vendor Booth Fee	\$45 - \$250	\$55-\$300
Family Special Events Reg. Fee	\$10-\$75	\$12-\$90

Special Events Permit Fees	FY2025-26	
	Resident	Non-Resident
Minor Event Non-Profit/Resident (25-499 people)	\$50.00	\$60.00
Minor Event Commercial (25-499 people)	\$100.00	\$120.00
Moderate Event Non-Profit/Resident (500-1,999 people)	\$75.00	\$90.00
Moderate Event Commercial (500-1,999 people)	\$125.00	\$150.00
Major Event Non-Profit/Resident (2,000+ people)	\$100.00	\$120.00
Major Event Commercial (2,000+ people)	\$150.00	\$180.00
<i>For services with a fee range, fees will be determined in negotiation with outside vendors and approved by the Community Services Director based on market rate and desired cost recovery for the program.</i>		
IX. Senior Center Fees		
Membership/Transportation/Meals/Events	FY2025-26	
	Resident	Non-Resident
Voluntary Membership Fee (Resident)	\$25 - \$45	\$25 - \$45
Voluntary Membership Fee (Non-Resident)	\$30 - \$54	\$30 - \$54
Senior Center Member Discount for Classes (With Contract Instructor Approval)	\$1-\$10	\$1-\$10
Senior Center Specialty Classes	\$3 - \$50	\$3 - \$50
Senior Transportation (Qualifying San Bruno Residents, aged 60 and over)	Donation	Donation
Senior Meals (Qualifying, aged 60 and over)	Donation	Donation
Senior Meals (Non Qualifying 59 and Under)	\$6 – Full Cost	\$6 – Full Cost
Indoor Event Vendor Booth Fee – Senior Center	\$5 - \$75	\$5 - \$90
X. Miscellaneous Fees and Discounts		
RAC Membership Card Replacement Fee		\$5
Promotional Waiver of Initiation Fee		100%
Promotional Discount for Punch Passes		10%
Merchandise		Cost Recovery
XI. Discounts/Deposits/Cancellation & Other Fees for Indoor/Outdoor Rentals Above		
Discounts (Applied to Base Rates Above for Community Centers, Senior Center, Library Only)		FY2025-26
<i>San Bruno Based Non-Profit or Community Organization services that benefit San Bruno community</i>		50%
<i>San Bruno Resident or Business</i>		20%
<i>Extended Rental (at least 6 months/year & 2 days/month)</i>		
<i>Multi Room Rental</i>		

Discounts (Applied to Base and Off Peak Rates Above for Recreation and Aquatic Center)	FY2025-26
<i>Commercial use, or private use by a non-resident or a non-San Bruno business</i>	0%
<i>Non-San Bruno Non-Profit, Community or Civic Organization</i>	25%
<i>San Bruno Based Non-Profit, Community Organization, or a Business that services San Bruno community</i>	30%
<i>San Bruno Resident</i>	35%
<i>Extended Rental (at least 6 months/year & 2 days/month)</i>	35%
<i>Multi Room Rental</i>	35%
Deposits (Refundable)	FY2025-26
<i>RAC Community Hall (without Alcohol)</i>	\$500
<i>RAC Community Hall (with Alcohol)</i>	\$1,000
<i>RAC Conference</i>	\$50
<i>Classroom 1 and 2 (without Alcohol)</i>	\$250
<i>Classroom 1 and 2 (with Alcohol)</i>	\$500
<i>Classroom 1 or 2, Small Classroom (without Alcohol)</i>	\$250
<i>Classroom 1 or 2, Small Classroom (with Alcohol)</i>	\$500
<i>Gymnasium, Full</i>	\$500
<i>Gymnasium, Half</i>	\$250
<i>Group Exercise Room</i>	\$250
<i>All other Rooms at Community Centers, Library, Senior Center (without Alcohol)</i>	\$250
<i>All other Rooms at Community Centers, Library, Senior Center (with Alcohol)</i>	\$500
– Outdoor Event Spaces: Beckner Shelter, Plazas, and Rotary Pavilion	\$250
Rental Cancellation/Change/Administrative Fees – Per Total Rental	FY2025-26
<i>6 months prior to the event</i>	0%
<i>31 to 180 days prior to the event</i>	50%
<i>30 days prior to the event</i>	100%
Service/Administrative Fees	FY2025-26
<i>Staffing – Hourly Per Staff Member</i>	\$29
<i>Rental Change Fee Less than 30 day notice</i>	\$10
<i>Final Payment Late Fee (charge per day)</i>	\$50
<i>Cancellation Administration Fee</i>	\$65
<i>Approved Caterer Application Fee</i>	\$65
<i>Garbage and Recycling</i>	\$150
<i>Janitorial Fee – Market Rate Value</i>	MRV
Permits	
<i>Alcohol Permit Processing Fee (does not include permit to sell)</i>	\$43
Equipment Usage Fees	FY2025-26
<i>Lectern</i>	\$15
<i>Projector and Screen</i>	\$25
<i>Microphone</i>	\$10
<i>Stage</i>	\$150

Chapter 10: Miscellaneous, Citywide

I. Other Services		
A.	Photocopies	
	1. Public Records Act Request	
	a. Printed Document: per page copied	\$0.25
	b. Digital Copies	Actual Cost
	2. All Other Request	
	a. Standard Sizes – 8.5"x11", 8.5"x14", 11"x17"	\$0.25
	b. All other sizes or color copies	Actual Cost
	c. City Documents, including digital format	Actual Cost
B.	Returned Checks Due to Insufficient Funds	
	1. First Check (per fiscal year) (29% cost recovery) (legislative max is \$25)	\$25
	2. Each Subsequent Check (40% cost recovery) (legislative max is \$35)	\$35
C.	Overdue Invoices	10%

Appendix: Schedule of Taxes

Business License Tax

Generally applicable tax rate.

Every person having a fixed place of business transacting, engaging in, or carrying on a business in the city, except a business as to which the tax rate established by another section of this article is made specifically applicable, shall pay a business license tax based upon the annual gross receipts of such businesses as follows:

Gross Receipts	Annual Tax
Less than \$75,000	\$ 75.00
\$75,000 or more, but less than \$100,000	\$ 100.00
Over \$100,000	\$110.00, plus \$5.25 for each additional \$5,000 or fraction thereof up to \$500,000
Over \$500,000	\$530.00, plus \$4.00 for each additional \$5,000 or fraction thereof up to \$1,000,000
Over \$1,000,000	\$930.00, plus \$2.75 for each additional \$5,000 or fraction thereof up to \$5,000,000
Over \$5,000,000	\$3,130.00, plus \$1.65 for each additional \$5,000 or fraction thereof.

Central administrative offices, auxiliary units manufacturing.

Every person who, at a fixed place of business within the City, transacts, engages in, or carries on any central administrative office, auxiliary unit or manufacturing establishment shall pay an annual license tax based upon the area of the place of business occupied and the average number of persons employed, as follows:

Area of Place of Business Occupied	Annual tax
999 square feet or less	\$ 150.00
1,000--2,499 square feet	250.00
2,500--4,999 square feet	350.00
5,000--9,999 square feet	550.00
10,000 square feet or more	850.00

Appendix - Business Tax

Number of Employees	Additional Annual Tax
1—10	\$7.50 per employee
11—25	\$75.00, plus \$5.00 for each employee in excess of 10
26—50	\$195.00, plus \$4.00 for each employee in excess of 25
51 or more	\$350.00, plus \$3.00 for each employee in excess of 50

Amusement concessions

Every person conducting any amusement concession, not in conjunction with a carnival or fair, shall pay a license tax for each concession and device as follows:

Type of concession	Quarterly tax
A. Merry-go-round, ferris wheel, dodgem, swing or other mechanical device for the carrying of passengers	\$75.00
B. Ball and ring throwing games, spin-the-wheel, mechanical and electrical games, shooting gallery, keno, lotto, and similar games of chance	\$50.00
C. Sales of merchandise or foodstuff, not in connection with any game of chance	\$30.00

Apartment and rooming houses.

Every person conducting the business of apartment house or rooming house shall pay an annual license tax of \$50.00 base fee and \$1.00 for each room, based on a three room minimum.

Commercial property rental.

Every person conducting the business of commercial property rental shall pay an annual license tax of a \$50.00 base fee and \$10.00 for up to the first 1,000 square feet and \$10.00 for each additional 1,000 square feet of property available for commercial rental.

Bowling alleys and similar games

Every person conducting a public bowling alley, skee ball, bat ball, or other similar device, equipment or means of entertainment shall pay an annual license tax of \$40.00 for each alley.

Appendix - Business Tax

Boxing or wrestling exhibitions

Every person staging a boxing or wrestling exhibition shall pay a license tax of \$200.00 for each such exhibition.

Carnivals and circuses

Every person conducting any carnival, circus, menagerie, wild west show, rodeo, any other like or similar exhibition or amusement shall pay a license tax of \$300.00 for the first day, and \$75.00 for each additional day, payable in advance.

Gambling Clubs

Every person, corporation, partnership or other entity conducting the business of a gambling club shall pay a quarterly tax in advance, and due on January 1st, April 1st, July 1st and October 1st of each calendar year. Commencing January 1, 1995, the tax per quarter shall be calculated as shown in Chapter 4 (Finance), Section IV of the User Fee Schedule

Electrical musical devices

No person shall operate or maintain or permit to be operated or maintained in any place of business or premises open to the public and occupied by or under the control of such person any electrical musical device without having first paid a yearly business license tax of \$25.00, applied for and received a license for each electrical musical device so operated and maintained.

Mechanical, electronic, and video amusement devices

No person shall operate, maintain, or permit to be operated or maintained in any place of business or premises open to the public or under his control any mechanical amusement device without having first paid the business license tax of \$30.00, applied for and received a license therefore.

Nonresident contractors and other businesses

Every person not having a fixed place of business in the city who:

A. Engages in the business of contracting within the city;

or

B. Engages in a business within the city not specifically licensed by another section of this article shall pay a license tax of \$75.00 per year.

Appendix - Business Tax

Peddlers and solicitors

Every person who conducts the business of peddler or solicitor shall pay a business license tax of \$40.00 per day for the first day and \$10.00 per day thereafter.

Public dances -- Place of public dance

Every person conducting a public dance shall pay a business license tax of \$50.00. Every person operating a business in which public dancing is performed, conducted, allowed, carried on, or proposed to be performed, conducted, allowed, or carried on not less than three times or on three days within a period of six months shall pay a business license tax as follows:

1. If the dancing is accompanied by mechanized music, an annual tax of \$200.00 dollars;
2. If the dancing is accompanied by live or unmechanized music, an annual tax of \$450.00.

Shuffleboards

Every person engaged in the business of operating or maintaining and offering for use by patrons any shuffleboards or other game or amusement device other than a mechanical amusement device otherwise licensed, shall pay in advance an annual license tax of \$15.00 for each such game.

Temporary vendors

Every person conducting the business of temporary vendor shall pay an annual business license tax of \$40.00 for the first day and \$10.00 per day for each subsequent day.

Condominium projects

A business license tax is imposed solely for revenue purposes upon the development and construction of all condominium projects, in the sum of one thousand dollars per planned salable condominium unit. No tax shall be imposed upon the development and construction of a condominium unit for which a completed sale or transfer of interest to the purchaser or occupant has occurred.

Single-family residential structures

A single-family residential business license tax is imposed solely for revenue purposes upon the development and construction of all single-family residential structures in the sum of \$1,000.00 per planned salable unit.

Airport Parking Facility

Every person, corporation, partnership or other entity conducting the business of an airport parking facility shall pay a quarterly tax due as follows. Airport Parking Facility means any privately owned or operated facility with the purpose of providing, for any form of consideration, parking or storage for motor vehicles, motorcycles, or other similar means of conveyances for persons going to or from the San Francisco International Airport.

The airport parking facility tax shall be 8% of gross receipts. Said tax shall only be applicable to gross receipts generated by the parking or storage of vehicles, at the airport parking facility. Each operator of an airport parking facility shall, on or before the last day of the month following the close of each calendar quarter, make a return to the City of the total tax. At the time the return is filed, the full amount of the tax shall be remitted to the City. Upon a finding of public benefit, the City Council may, by ordinance, decrease the airport parking facility tax set forth above.

Real Property Documentary Stamp (Property Transfer) Tax

The tax imposed is on each deed, instrument, or writing by which any lands, tenements, or other realty sold within the City shall be granted, assigned, transferred or otherwise conveyed to or vested in, the purchaser or purchasers, or any other person or persons, by his or their direction, when the consideration or value of the interest or property conveyed exceeds \$100.00.

The rate of such tax is \$0.275 for each five hundred dollars or fraction thereof.

Transient Occupancy Tax

For the privilege of occupancy in any hotel or motel, each transient is subject to and shall pay a tax in the amount of 14% of the rent charged by the operator.

City of San Bruno - User Fee
Fully Burdened Hourly Rate Calculation

Fund	Position	Fully Burdened Hourly Rate
001: BUILDING INSPECTION	Building - BUILDING INSPECTOR	\$195.72
001: BUILDING INSPECTION	Building - BUILDING OFFICIAL	\$268.80
001: BUILDING INSPECTION	Building - COM DEV TECH	\$180.59
001: BUILDING INSPECTION	Building - COMMUNITY DEVELOPMENT DIRECTOR	\$351.22
001: BUILDING INSPECTION	Building - EXECUTIVE ASSISTANT	\$178.93
001: BUILDING INSPECTION	Building - MANAGEMENT ANALYST II	\$206.25
641: CABLE FUND	Cable - ACCT/CSR II	\$148.90
641: CABLE FUND	Cable - ACCT/CSR III	\$162.34
641: CABLE FUND	Cable - CABLE HEADEND LEAD	\$171.71
641: CABLE FUND	Cable - CATV BUSINESS MANAGER	\$230.74
641: CABLE FUND	Cable - CATV DIRECTOR	\$322.53
641: CABLE FUND	Cable - CATV PROGRAMMING & TECHNOLOGY	\$198.36
641: CABLE FUND	Cable - CATV SYSTEM ENGINEER	\$213.19
641: CABLE FUND	Cable - CATV TECH I	\$161.20
641: CABLE FUND	Cable - CATV TECH III	\$165.83
641: CABLE FUND	Cable - CATV WAREHOUSE CLERK	\$133.51
641: CABLE FUND	Cable - FIELD SUPERVISOR - CATV	\$197.10
641: CABLE FUND	Cable - LEAD ACSR & TECH SUPP	\$162.76
001: CITY CLERK	Clerk - CITY CLERK	\$164.05
001: CITY CLERK	Clerk - DEPUTY CITY CLERK	\$126.32
702: FACILITY MAINTENANCE FUND	Facility - CUSTODIAL SERVICES LEADER	\$127.82
702: FACILITY MAINTENANCE FUND	Facility - CUSTODIAN I	\$98.84
702: FACILITY MAINTENANCE FUND	Facility - CUSTODIAN II	\$108.85
702: FACILITY MAINTENANCE FUND	Facility - DEPUTY PW DIRECTOR - Utilities	\$218.01
702: FACILITY MAINTENANCE FUND	Facility - FACILITIES & GARAGE SERVICES MANAGER	\$162.82
702: FACILITY MAINTENANCE FUND	Facility - FIELD SUPERVISOR - FACILITIES	\$149.01
702: FACILITY MAINTENANCE FUND	Facility - PARKS MAINT TECH I	\$123.26
702: FACILITY MAINTENANCE FUND	Facility - PARKS MAINT TECH II	\$138.03
702: FACILITY MAINTENANCE FUND	Facility - PUBLIC SERVICES DIRECTOR	\$264.17
001: FINANCE	Finance - ACCOUNTANT	\$150.17
001: FINANCE	Finance - ACCOUNTING MANAGER	\$192.97
001: FINANCE	Finance - ACCT/CSR III	\$137.02
001: FINANCE	Finance - FINANCE DIRECTOR	\$268.19
001: FINANCE	Finance - FINANCIAL SERVICES MANAGER	\$195.80
001: FIRE	Fire - EXECUTIVE ASSISTANT	\$160.25
001: FIRE	Fire - FIRE BATTALION CHIEF	\$297.42
001: FIRE	Fire - FIRE CAPTAIN	\$269.61
001: FIRE	Fire - FIRE CHIEF	\$343.99
001: FIRE	Fire - FIRE FIGHTER	\$229.77
001: FIRE	Fire - FIRE INSPECTOR	\$204.18
701: CENTRAL GARAGE	Garage - DEPUTY PW DIRECTOR - Utilities	\$285.63
701: CENTRAL GARAGE	Garage - FACILITIES & GARAGE SERVICES MANAGER	\$220.40
701: CENTRAL GARAGE	Garage - MANAGEMENT ANALYST I	\$192.14
701: CENTRAL GARAGE	Garage - MANAGEMENT ANALYST II	\$218.15
701: CENTRAL GARAGE	Garage - MECHANIC II	\$182.98
701: CENTRAL GARAGE	Garage - PUBLIC SERVICES DIRECTOR	\$359.05
001: LEGAL SERVICES	Legal - CITY ATTORNEY	\$291.44
001: LIBRARY	Library - ACCT/CSR II	\$144.87
001: LIBRARY	Library - COMMUNITY SERV SUPERINTENDENT	\$251.94
001: LIBRARY	Library - COMMUNITY SERVICES DIRECTOR	\$351.79
001: LIBRARY	Library - EXECUTIVE ASSISTANT	\$174.48
001: LIBRARY	Library - LIBRARIAN II	\$190.82
001: LIBRARY	Library - LIBRARY SERVICES COORDINATOR	\$173.33
001: LIBRARY	Library - LIBRARY SERVICES MANAGER	\$251.08
001: MANAGEMENT SERVICES	Mgmt - ASSISTANT CITY MANAGER	\$265.94
001: MANAGEMENT SERVICES	Mgmt - ASSISTANT TO CITY MANAGER	\$189.34
001: MANAGEMENT SERVICES	Mgmt - CITY MANAGER	\$292.77
001: PARK MAINTENANCE	Parks - ACCT/CSR II	\$128.59
001: PARK MAINTENANCE	Parks - COMMUNITY SERVICES DIRECTOR	\$322.02

City of San Bruno - User Fee
Fully Burdened Hourly Rate Calculation

Fund	Position	Fully Burdened Hourly Rate
001: PARK MAINTENANCE	Parks - EXECUTIVE ASSISTANT	\$156.34
001: PARK MAINTENANCE	Parks - FIELD SUPERVISOR - PARKS	\$178.19
001: PARK MAINTENANCE	Parks - LEAD MAINTENANCE WORKER	\$164.54
001: PARK MAINTENANCE	Parks - PARKS - MAINTENANCE WORKER I	\$131.75
001: PARK MAINTENANCE	Parks - PARKS - MAINTENANCE WORKER II	\$141.81
001: PARK MAINTENANCE	Parks - PARKS MAINT TECH II	\$167.59
001: PARK MAINTENANCE	Parks - PARKS SERVICES MGR	\$198.71
001: PLANNING	Planning - ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR	\$241.56
001: PLANNING	Planning - ASSISTANT PLANNER	\$161.36
001: PLANNING	Planning - ASSOCIATE PLANNER	\$192.04
001: PLANNING	Planning - COM DEV TECH I	\$144.21
001: PLANNING	Planning - COMMUNITY DEVELOPMENT DIRECTOR	\$319.83
001: PLANNING	Planning - EXECUTIVE ASSISTANT	\$153.89
001: PLANNING	Planning - MANAGEMENT ANALYST II	\$178.65
001: PLANNING	Planning - PLANNING MANAGER	\$216.64
001: PLANNING	Planning - SR. PLANNER	\$211.72
001: POLICE	Police - CHIEF OF POLICE	\$178.44
001: POLICE	Police - CODE ENFORCEMENT OFFICER	\$147.34
001: POLICE	Police - CSO II	\$121.15
001: POLICE	Police - MANAGEMENT ANALYST I	\$161.07
001: POLICE	Police - POLICE CAPTAIN	\$278.71
001: POLICE	Police - POLICE CLERK I	\$133.54
001: POLICE	Police - POLICE LIEUTENANT	\$260.85
001: POLICE	Police - POLICE OFFICER	\$192.05
001: POLICE	Police - POLICE RECORDS/DISPATCH SUPV	\$195.19
001: POLICE	Police - POLICE SERGEANT	\$228.81
001: POLICE	Police - PUBLIC SAFETY DISPATCHER	\$148.27
001: POLICE	Police - SR CODE ENFORCEMENT OFFICER	\$173.28
001: PUBLIC WORKS ADMIN.	PW - ASSOCIATE CIVIL ENGINEER	\$213.80
001: PUBLIC WORKS ADMIN.	PW - DEPUTY PW DIR-ADM & ENG	\$271.00
001: PUBLIC WORKS ADMIN.	PW - ENG TECH/PW INSP	\$188.11
001: PUBLIC WORKS ADMIN.	PW - EXECUTIVE ASSISTANT	\$165.04
001: PUBLIC WORKS ADMIN.	PW - MANAGEMENT ANALYST I	\$181.19
001: PUBLIC WORKS ADMIN.	PW - PRINCIPAL CIVIL ENGINEER	\$228.32
001: PUBLIC WORKS ADMIN.	PW - PUBLIC SERVICES DIRECTOR	\$334.92
001: RECREATION	Rec - ACCT/CSR II	\$120.82
001: RECREATION	Rec - COMMUNITY SERVICES DIRECTOR	\$296.47
001: RECREATION	Rec - COMMUNITY SERVICES SUPERINTENDENT	\$206.33
001: RECREATION	Rec - EXECUTIVE ASSISTANT	\$144.18
001: RECREATION	Rec - RECREATION SERVICES COORDINATOR	\$142.34
001: REVENUE SERVICES	Revenue - ACCOUNTANT	\$179.08
001: REVENUE SERVICES	Revenue - ACCT/CSR I	\$134.24
001: REVENUE SERVICES	Revenue - ACCT/CSR II	\$147.64
001: REVENUE SERVICES	Revenue - FINANCIAL SERVICES MANAGER	\$235.86
001: REVENUE SERVICES	Revenue - LEAD ACSR & TECH SUPP	\$174.33
001: SENIOR CENTER MGT.	Senior Center - ACCT/CSR II	\$120.78
001: SENIOR CENTER MGT.	Senior Center - COMMUNITY SERVICES DIRECTOR	\$299.74
001: SENIOR CENTER MGT.	Senior Center - COMMUNITY SERVICES SUPERINTENDENT	\$212.92
001: SENIOR CENTER MGT.	Senior Center - EXECUTIVE ASSISTANT	\$145.87
001: SENIOR CENTER MGT.	Senior Center - RECREATION SERVICES SUPERVISOR	\$167.51
001: SENIOR NUTRITION	Senior Nutrition - FOOD SERVICES COORDINATOR	\$116.93
122: SOLID WASTE/RECYCLE	Solid Waste - EXECUTIVE ASSISTANT	\$145.48
122: SOLID WASTE/RECYCLE	Solid Waste - MANAGEMENT ANALYST I	\$160.29
631: WASTEWATER FUND	Stormwater - ASSOCIATE CIVIL ENGINEER	\$222.38
621: STORMWATER FUND	Stormwater - DEPUTY PW DIRECTOR - Utilities	\$229.71
631: WASTEWATER FUND	Stormwater - ENG TECH	\$182.90
631: WASTEWATER FUND	Stormwater - ENG TECH/PW INSP	\$183.02
621: STORMWATER FUND	Stormwater - EXECUTIVE ASSISTANT	\$139.26
621: STORMWATER FUND	Stormwater - LEAD MAINTENANCE WORKER	\$141.12

City of San Bruno - User Fee
Fully Burdened Hourly Rate Calculation

Fund	Position	Fully Burdened Hourly Rate
621: STORMWATER FUND	Stormwater - MAINTENANCE SERVICES MANAGER S	\$191.91
621: STORMWATER FUND	Stormwater - PUBLIC SERVICES DIRECTOR	\$289.37
621: STORMWATER FUND	Stormwater - PUBLIC WORKS MAINT WORKER I	\$112.80
621: STORMWATER FUND	Stormwater - PUBLIC WORKS MAINT WORKER II	\$130.70
001: STREETS	Streets - DEPUTY PW DIRECTOR - Utilities	\$333.37
001: STREETS	Streets - EXECUTIVE ASSISTANT	\$206.57
001: STREETS	Streets - LEAD MAINTENANCE WORKER	\$209.21
001: STREETS	Streets - MAINTENANCE SERVICES MANAGER S	\$278.74
001: STREETS	Streets - MANAGEMENT ANALYST II	\$255.16
001: STREETS	Streets - PUBLIC SERVICES DIRECTOR	\$414.90
001: STREETS	Streets - PUBLIC WORKS MAINT WORKER I	\$182.45
001: STREETS	Streets - PUBLIC WORKS MAINT WORKER II	\$173.83
001: STREETS	Streets - SECRETARY	\$196.30
707: TECHNOLOGY DEVELOPMENT	Tech - COMPUTER SUPPORT TECHNICIAN	\$177.14
707: TECHNOLOGY DEVELOPMENT	Tech - INFORMATION SYSTEM ADMINISTRATOR	\$219.47
707: TECHNOLOGY DEVELOPMENT	Tech - INFORMATION TECHNOLOGY MGR	\$254.24
631: WASTEWATER FUND	Wastewater - ASST ENGINEER (Underfilled ASSOCIATE CIVIL ENGINEER)	\$210.46
631: WASTEWATER FUND	Wastewater - EXECUTIVE ASSISTANT	\$169.22
631: WASTEWATER FUND	Wastewater - LEAD MAINTENANCE WORKER	\$173.33
631: WASTEWATER FUND	Wastewater - MAINTENANCE SERVICES MANAGER S	\$213.41
631: WASTEWATER FUND	Wastewater - MANAGEMENT ANALYST II	\$214.14
631: WASTEWATER FUND	Wastewater - PUBLIC SERVICES DIRECTOR	\$355.84
631: WASTEWATER FUND	Wastewater - PUBLIC WORKS MAINT WORKER I	\$148.42
631: WASTEWATER FUND	Wastewater - PUBLIC WORKS MAINT WORKER II	\$157.24
631: WASTEWATER FUND	Wastewater - PUMP MECHANIC II	\$181.02
631: WASTEWATER FUND	Wastewater - SECRETARY	\$160.22
611: WATER FUND	Water - ASSOCIATE CIVIL ENGINEER	\$209.09
611: WATER FUND	Water - DEPUTY PW DIRECTOR - Utilities	\$269.24
611: WATER FUND	Water - ENG TECH	\$172.17
611: WATER FUND	Water - ENG TECH/PW INSP	\$172.28
611: WATER FUND	Water - EXECUTIVE ASSISTANT	\$159.29
611: WATER FUND	Water - LEAD MAINTENANCE WORKER	\$176.72
611: WATER FUND	Water - MAINTENANCE SERVICES MANAGER S	\$220.75
611: WATER FUND	Water - MANAGEMENT ANALYST I	\$176.27
611: WATER FUND	Water - MANAGEMENT ANALYST II	\$202.17
611: WATER FUND	Water - PUBLIC SERVICES DIRECTOR	\$334.94
611: WATER FUND	Water - PUBLIC WORKS MAINT WORKER I	\$136.51
611: WATER FUND	Water - PUBLIC WORKS MAINT WORKER II	\$153.94
611: WATER FUND	Water - PUMP MECHANIC II	\$174.94
611: WATER FUND	Water - SECRETARY	\$150.82
611: WATER FUND	Water - WATER SYSTEM & CONSERV MGR	\$220.75
611: WATER FUND	Water - WQ TECH II	\$175.37
001: FINANCE	Clerk	\$19.70
001: LIBRARY	Senior Clerk	\$33.78
001: LIBRARY	Library Page	\$27.75
001: RECREATION	Recreation Leader I	\$31.29
001: RECREATION	Recreation Leader II	\$24.75
001: RECREATION	Recreation Specialist	\$31.42
001: RECREATION	Lifeguard I	\$23.79
001: RECREATION	Lifeguard II	\$25.23
001: POLICE	Community Services Officer 1	\$29.76
001: POLICE	Per-Diem Dispatcher	\$62.32
001: POLICE	Police Clerk	\$39.61
001: BUILDING INSPECTION	Part Time Contract CDD Tech	\$135.08
001: BUILDING INSPECTION	Part Time Consultant Plan Review Engineer	\$250.87